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**BOARD WORKSHOP MEETING MINUTES
AUGUST 15, 2023**

A Regular Meeting of the Frenchtown Charter Township Board was held on August 15, 2023 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Economic Development and Public Safety Director, Dave Uhl; Recreation Director, Phil Coyle; Frenchtown Center for Active Adults Director, Paul Iacoangeli; Mannik Smith Group, Brad Bice; Monroe County Library System, Nancy Bellaire and 2 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

CHANGES TO THE AGENDA: Add Agenda item 13A, Par Plan Representative and Agenda item 14A, Closed Session under Open Meetings Act 8h.

MOTION #23.224 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the August 15 2023 agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #23.225 – APPROVAL OF AUGUST 15, 2023 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. August 8, 2023 –Regular Board Meeting Minutes
- b. Invoices Paid between August 9, 2023 to August 11, 2023
- c. Invoices to be Paid on August 15, 2023

PUBLIC COMMENT: None

DISCUSSION – MONROE COUNTY LIBRARY SERVICE AGREEMENT: Nancy Bellaire and the Board discussed this item.

MOTION #23.226 – DISCUSSION – SENIOR CENTER ACTIVITIES REPORT: Paul Iacoangeli gave an update to the Board. Motion made by Mr. Bryant; seconded by Mr. Klemz to approve funding \$25,000.00 t with a 10% contingency for the walk-in cooler purchase for the Frenchtown Recreation Building. A roll call vote was

taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.227 – DISCUSSION – PROPOSAL FOR SURVEYING SERVICES – TELEGRAPH RD CORRIDOR IMPROVEMENT AUTHORITY DISTRICT: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the surveying proposal from PEA group at a cost not to exceed \$6,500.00 for the proposed Telegraph Road Corridor Improvement Authority District. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.228 – DISCUSSION – PROPOSAL FOR SURVEYING SERVICES – DIXIE HIGHWAY CORRIDOR IMPROVEMENT AUTHORITY DISTRICT: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the surveying proposal from PEA group at a cost not to exceed \$6,500.00 for the proposed Dixie Highway Corridor Improvement Authority District. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.229 – DISCUSSION – MUNICIPAL BUILDING CONSTRUCTION ENGINEERING & INSPECTION AGREEMENT: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve the Mannik Smith Group Building Construction Engineering and Inspection Agreement at a cost not to exceed \$174,600.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #23.230 – DISCUSSION – PURCHASE REQUEST – 12 BAY DOORS FOR FIRE STATIONS 1 & 2: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve purchasing 12 Bay Doors for Fire Stations 1 & 2 from Overhead Door Company of Toledo at a cost not to exceed \$54,888.00. A roll call vote was taken. Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

DISCUSSION – PAR PLAN REPRESENTATIVE: The Board discussed this item.

MOTION #23.231 – CLOSED SESSION – OPEN MEETINGS ACT 8H: Motion made by Mr. Rimel; seconded by Mr. Carlton to go into Closed Session under Open Meetings Act 8h to discuss attorney client privileged information and to include Township Attorney, Deputy Clerk, Recreation Director and Human Resources Director via ZOOM. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0. This vote was taken at 4:07 pm.

MOTION #23.232 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 4:43 pm.

MOTION #23.233: Motion made by Mr. Rimel; seconded by Mr. VanWashenova to proceed with recommendation for termination of Recreation Department Employee effective August 16, 2023. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-No; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 6-1.

MOTION #23.234 – CLOSED SESSION – OPEN MEETINGS ACT 8C & 8H: Motion made by Mr. Bryant; seconded by Mr. Carlton to go into Closed Session under Open Meetings Act 8c & 8h to discuss collective bargaining matters and Attorney client privileged correspondence and to include Township Attorney, Deputy Clerk, Public Safety Director and Human Resources Director via ZOOM. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0. This vote was taken at 4:50 pm.

MOTION #23.235 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION

MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 5:59 pm.

MOTION #23.236 – EXTEND 3 HOUR MEETING TIME: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve extending 3-hour meeting time. A voice vote was taken. Motion carried 7-0.

MOTION #23.237 – AUTHORIZE PUBLIC SAFETY DIRECTOR: Motion made by Mr. Bryant; seconded by Mr. Carlton to authorize the Public Safety Director to proceed with his recommendation regarding the Fire Inspector position. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.238 – AUTHORIZE TOWNSHIP CLERK & PUBLIC SAFETY DIRECTOR REGARDING LABOR ATTORNEY: Motion made by Mr. Bryant; seconded by Mr. Klemz to authorize the Township Clerk and Public Safety Director to negotiate a contract with a new consultant at a cost not to exceed the annual amount proposed in the engagement letter and as discussed. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #23.239 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the August 15, 2023 Board Workshop Meeting at 6:16 PM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk