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FRENCHTOWN CHARTER TOWNSHIP

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**BOARD WORKSHOP MEETING MINUTES
DECEMBER 19, 2023**

A Regular Meeting of the Frenchtown Charter Township Board was held on December 19, 2023 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel was seated at 3:19 pm
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Economic Development and Public Safety Director, Dave Uhl; Recreation Director, Phil Coyle; Utility Director, Richard Weirich; Building Official, Gary Dahl; Township Planner, Justin Sprague and 1 persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:01 PM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #23.382 – AGENDA APPROVAL: Motion made by Mr. Collins; seconded by Mr. Carlton to approve the December 19, 2023 agenda as presented. A voice vote was taken. Motion carried 6-0.

MOTION #23.383 – APPROVAL OF DECEMBER 19, 2023 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a. December 12, 2023 –Regular Board Meeting Minutes
- b. Invoices Paid between December 13, 2023 to December 15, 2023
- c. Invoices to be Paid on December 19, 2023

PUBLIC COMMENT: One person spoke regarding Agenda item Zoning Ordinance Amendment 300-05 regarding the changes as it affects Camp Lord Willing.

MOTION #23.384 – AUTHORIZE CLERK TO PAY INVOICES UNTIL JANUARY 9, 2024: Motion made by Mr. Carlton; seconded by Mrs. Ellison to approve authorization to pay invoices through January 9, 2024. A roll call vote was taken. Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 6-0

Trustee Rimel was seated at 3:19 pm.

MOTION #23.385 – DISCUSSION – REVIEW ZONING ORDINANCE AMENDMENT 300-05: Motion made by Mr. Collins; seconded Mr. Carlton to approve tabling this item for further review until a January 2024 meeting. A voice vote was taken. Motion carried 7-0.

MOTION #23.386 – DISCUSSION – REVIEW AND APPROVE 2024 BOARD APPOINTMENTS: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the 2024 Board Appointment with changes as discussed. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #23.387 – DISCUSSION – RESOLUTION TO ESTABLISH THE DIXIE HIGHWAY CORRIDOR IMPROVEMENT AUTHORITY (CIA) AND CONFIRM ITS BOUNDARIES: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the Resolution to Establish the Dixie Highway Corridor Improvement Authority (CIA) and Confirm its Boundaries. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #23.388 - DISCUSSION – RESOLUTION TO ESTABLISH THE TELEGRAPH ROAD CORRIDOR IMPROVEMENT AUTHORITY (CIA) AND CONFIRM ITS BOUNDARIES: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the Resolution to Establish the Telegraph Road Corridor Improvement Authority (CIA) and Confirm its Boundaries. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #23.389 – DISCUSSION – INSPECTOR CONTRACTS FOR 2024: Motion made by Mr. Rimel; seconded by Mr. Klemz to approve the following Inspector Contracts for 2024: Roger Morgan, Electrical Inspector; Lenny Czinski, Mechanical & Plumbing Inspector; Steve Peterson, Back-up Plumbing Inspector; Gary Lazette, Back-up Electrical Inspector. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.390 – REMOVE FROM TABLE – WAGE & SALARY SCHEDULE FOR 2024: Motion made by Mrs. Ellison; seconded by Mr. Klemz to remove this item from table. A voice vote was taken. Motion carried 7-0.

MOTION #23.391 – WAGE & SALARY SCHEDULE FOR 2024: Motion made by Mr. Rimel; seconded by Mrs. Ellison to approve the 2024 Wage & Salary Schedule with the changes as discussed. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-No. Motion carried 6-1.

MOTION #23.392 – DISCUSSION – PURCHASE REQUEST SKID STEER – WATER/DPW DEPARTMENT: Motion made by Mr. Carlton; seconded by Mr. Rimel to approve purchasing 2024 Caterpillar Skid Steer from Michigan Cat at a cost not to exceed \$92,728.06. A roll call vote was taken. Mr. Bryant-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.393 – DISCUSSION – WATER BILLING AGENT ASSISTANCE STIPEND: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve the Water Billing Agent Assistance Stipend to Shelley Desrosiers as presented. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

DISCUSSION – APPOINT LISA HAMMAR AS THE TOWNSHIP’S FOIA COORDINATOR & FOIA STIPEND: The Board discussed this item.

MOTION #23.394 – DISCUSSION – REVIEW & APPROVE 6 YEAR TOWNSHIP, FIRE, WATER, DPW CAPITAL IMPROVEMENT PLAN: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the 6-year Capital Improvement plans as presented. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.395 – 2024 BUDGET ADOPTION & GENERAL APPROPRIATIONS ACT RESOLUTION: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the 2024 Budget Adoption & General Appropriations Act Resolution. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #23.396 – CANCEL DECEMBER 26, 2023 BOARD MEETING: Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to approve cancelling the December 26, 2023 Board Meeting due to lack of agenda items. A voice vote was taken. Motion carried 7-0.

MOTION #23.397 – MOVE VOTING PRECINCT #'S 1 & 5: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve moving Voting Precincts 1 & 5 to St. Mary & St. Anthony Retreat and Conference Center at 8210 N Telegraph Road, Newport. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.398 – INTERGOVERNMENTAL AGREEMENT FOR STATE OF MICHIGAN GRANT DISBURSEMENT FOR EARLY VOTING EQUIPMENT: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the Intergovernmental Agreement with the County of Monroe with revisions as discussed. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.399 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the December 19, 2023 Board Workshop Meeting at 4:21 PM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk