

FRENCHTOWN CHARTER TOWNSHIP  
PLANNING COMMISSION MEETING  
June 16, 2022

SIG   
**APPROVED**

The meeting was held both in person and via Zoom and was called to order at 7:01 p.m.

Roll call: Paul Thoma Dennis Staelgraeve Don Abrams  
Fred Calkins Chris Collins Brian Dotson

Absent: Hillary Venier

Also present: Mark Mathe, Mannik & Smith Group, Township Engineer Representative  
Mario Ortega, McKenna Associates, Township Planning Consultant  
Cindy Allor, acting as Planning Commission Recording Secretary  
Jennifer Glover, Aver Signs

1 interested citizen

1 interested citizen via ZOOM

A quorum being present, Chairman Paul Thoma called the meeting to order at 7:03 p.m. This meeting was held under the Open Meetings Act.

All those present were requested by Chairperson Thoma to rise and recite the Pledge of Allegiance.

**Item No. 1 Appoint Secretary for Meeting.**

**Motion**

Moved By: Don Abrams

Supported By: Fred Calkins

MUC

A motion was made to appoint Dennis Staelgraeve as acting Secretary tonight in Ms. Venier's absence.

**Item No. 3 Agenda Approval.**

**Motion**

Moved By: Fred Calkins

Supported By: Don Abrams

MUC

A motion was made to approve the agenda as amended, to reflect moving Item No. 6a to Item No. 7 to allow the applicant time to join via Zoom.

**Item No. 4. Approval of Minutes.**

**Motion**

Moved By: Paul Thoma

Supported By: Dennis Staelgraeve

MUC

A motion was made to approve the May 5, 2022 minutes with revisions to items No 1. and Item No. 4.

**Motion**

Moved By: Dennis Staelgraeve

Supported By: Brian Dotson

MUC

A motion was made to approve the May 19, 2022 minutes as presented.

**Item No. 5 Public Comment on Non-Agenda Items Only.**

Mr. Nick Vince addressed the Commission regarding Airbnbs. Mr. Vince is not in favor of the idea of Airbnbs in Frenchtown and asked if there has been any discussion on the topic. He also stated he will speak to his HOA regarding this as well, and potentially the Township Board.

**Item No. 6a Sign Waiver: Parcel #07-030-007-02 located at 1700 N Telegraph Road (Meijer) in the C-3, Highway Commercial zoning district. Request for sign waivers from current sign size requirements.**

Mark Mathe, Mannik & Smith Group of Michigan, Township Engineer, read and presented the Planner's report dated June 9, 2022 in Ms. Lucie Fortin's absence. Mr. Mathe relayed that the Planner's recommendation is to postpone action on the waiver until more information is provided by the applicant and in accordance with Sections 25.06, 25.10, 25.11, and 25.12 of the current Frenchtown Township Zoning regulations.

**Motion**

Moved By: Dennis Staelgraeve

Supported By: Chris Collins

MUC

A motion was made to accept and place on file the following correspondence:

- Lucie Fortin, Mannik & Smith Group of Michigan, June 9, 2022
- Submittal Documents
- Letter from resident Nick Vince

The Commission discussed.

The applicant requested this item be tabled.

**Motion**

Moved By: Don Abrams

Supported By: Fred Calkins

MUC

A motion was made to table the item as requested by the applicant to allow time for the applicant to gather the required information.

Roll Call:	Thoma – Yes,	Staelgraeve – Yes,	Abrams – Yes,
	Collins – Yes,	Calkins – Yes,	Dotson, Yes.

**Item No. 7 Other Business/Discussion.**

**a. Review and Discussion: Frenchtown Zoning Ordinance.**

Mario Ortega, McKenna Associates, Township Planner, presented revisions to the Draft Zoning Ordinance for review.

**Motion**

Moved By: Dennis Staelgraeve

Supported By: Don Abrams

MUC

A motion was made for the Planner to provide a “clean version” of the Zoning Ordinance to be listed as an item on the August agenda.

**Motion**

Moved by: Dennis Staelgraeve

Supported by: Brian Dotson

MUC

A motion was made to place Lucie Fortin’s review and revision letter regarding Section 5.07 of the Zoning Ordinance on file.

**Old Business.**

None to report.

**New Business.**

There were no citizens remaining to open the floor for questions, comments or concerns to the Planning Commission.

**Item No. 8 Administrative Reviews Update.**

- Township Board Report from Chris Collins.
- ZBA Report from Fred Calkins, Planning Commission Liaison
- Planning Commission July agenda and report from Paul Thoma, Planning Commission Chair
  - **REZONING** – 6398 N. Dixie Hwy.
  - **SPECIAL USE** – 4992 Post Rd.

**Item No. 9 Adjournment.**

**Motion**

Moved By: Dennis Staelgraeve

Supported By: Don Abrams

MUC

A motion was made to adjourn the meeting at 9:28 p.m.