



# CONTRACTOR ADMINISTRATIVE FORM

Building Department  
2744 Vivian Road  
Monroe, MI 48162  
(734) 242-5900

**\$75.00 –CONTRACTOR ADMINISTRATIVE FORM WILL EXPIRE ON THE SAME DAY AS THE EXPIRATION DAY ON THE LICENSE-ATTACH COPY OF LICENSES**

**APPLICANT INFORMATION:**

NAME: \_\_\_\_\_  
FIRST LAST

BUSINESS NAME \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
NUMBER STREET OR P.O. BOX

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

OFFICE #: ( ) \_\_\_\_\_ CELL #: ( ) \_\_\_\_\_

EMAIL: \_\_\_\_\_

.....  
**LICENSE INFORMATION:**

TYPE: \_\_\_\_\_

PERMANENT NUMBER: \_\_\_\_\_ EXPIRES: \_\_\_\_\_

WORKMAN'S COMP. CARRIER: \_\_\_\_\_

FEDERAL I.D. NUMBER: \_\_\_\_\_

M.E.S.C. NUMBER: \_\_\_\_\_

I CERTIFY THAT I AM THE PERSON LISTED ABOVE, THAT THE INFORMATION FURNISHED IS TRUE AND CORRECT TO THE BEST OF MY BELIEF AND THAT IF NO WORKMAN'S COMP. CARRIER IS LISTED, I AM EXEMPT UNDER STATE LAW.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

“Section 23a of the State Construction Codes Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on residential buildings or structures. Violators of Section 23a are subjected to civil fines.”