



# ELECTRICAL PERMIT APPLICATION

*Building Department  
2744 Vivian Road  
Monroe, MI 48162  
(734) 242-5900*

**\*\*WORK DESCRIPTION MUST BE COMPLETED ON SECOND PAGE OF THIS APPLICATION\*\***

Permit # \_\_\_\_\_

## I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this permit? <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> not required		
Street Address & Job Location (Street No. & Name)	Telephone Number ( )	Parcel No.	County

## II. CONTRACTOR / HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		State License No.	Expiration Date
Address (Street No. and Name)		State Registration No	Local Licensing Jurisdiction
City	State	Zip Code	Local License Number    Expiration Date
Telephone Number ( )	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

## III. TYPE OF JOB

<input type="checkbox"/> Single family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

## IV. PLAN REVIEW REQUIRED

**See Section VII for Plan Review requirements before completing this section.** Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in all buildings.

What is the rating of the service or feeder in ampere? \_\_\_\_\_

What is the building size in square feet? \_\_\_\_\_

Have Plans been submitted?     Yes     No     Not Required

## V. APPLICANT SIGNATURE

**Section 23a of the state construction code act of 1972, act no 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure, Violators of section 23a are subject to civil fines.**

Signature of Licensee or Homeowner    (Homeowner signature indicates compliance with Section VI Homeowner Affidavit)

## VI. HOMEOWNER AFFIDAVIT

I Hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and **shall not be enclosed, covered up,** or put into operation until it has been **inspected** and **approved** by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections

## COMPLETE APPLICATION ON BACK SIDE

## VII. PLAN REVIEW REQUIREMENTS

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**GENERAL:** Electrical work shall not be started until the application for permit has been issued. All installations shall be in conformance with the Electrical Code. **No work shall be concealed until it has been inspected.**  
When ready for an Inspection, call the Building Department providing as much advance notice as possible. The inspector will need the **job location** and **permit number.**

**VIII. FEE CHART – Enter the number of items being installed multiply the unit price for total fee.**

	FEE	# ITEMS	TOTAL
New Single-Family Dwelling (fee covers up to 3 inspections) up to 2,500 sq. ft.	\$250.00		
Over 2,501 sq. ft.	\$350.00		
Service: 2. Through 200 Amp	\$20.00		
Over 200 Amp Thru 600 Amp	\$40.00		
Over 600 Amp or over	\$75.00		
Data/Telecommunication Up to 10 devices	\$50.00		
11 to 20 devices	\$100.00		
over 20 devices	\$5.00 ea		
Circuits	\$5.00		
Lighting Fixtures – per 25	\$10.00		
Power Outlets (ranges, dryers, etc	\$7.00		
Signs: Wall Signs – each	\$20.00		
Freestanding signs	\$20.00		
Neon – each 25 feet	\$25.00		
Fire Alarms – up to 10 devices	\$50.00		
Fire Alarms – 11 to 20 devices	\$100.00		
Fire Alarms – over 20 devices	\$5.00 each		
<b><u>Residential Flat Rate Fees</u></b> <b>(includes application fee and one</b> <b>inspection) <u>CIRCLE ONE</u></b>			
<b>Dishwasher</b>	\$110.00		
<b>Remove and Replace Furnace- Heater and/ or A/C</b>	\$110.00		
<b>Water Heater</b>	\$110.00		
<b>Electric Htg Units- baseboard</b>	\$110.00		

	FEE	# ITEMS	TOTAL
<b>Application Fee</b>	<b>\$50.00</b>	<b>1</b>	<b>\$50.00</b>
<b>Inspections (each)</b>	<b>60.00</b>		
<b>Contractor Administration registration- Valid 3yr/ term of license</b>	<b>\$75.00</b>		
Above Ground Pool (one inspection)	\$50.00		
Inground Pool (two inspections)	\$75.00		
Feeders-Bus Ducts, etc. – per 50'	\$7.00		
Mobile Home Park Site	\$7.00		
Recreational Vehicle Park Site	\$7.00		
Power Apparatus Units up to 20 K.V.A. & H.P.	\$ 9.50		
Units 21 to 50 K.V.A or H.P.	\$17.00		
Units 51 to 100 K.V.A or H.P.	\$30.00		
Over 100 units 51 K.V.A or H.P.	\$45.00		
Carnival/Circus-Electric generator	\$20.00 ea		
Carnival/Circus-Mech Ride/Attraction	\$4.50 ea		
Energy Retrofit – Temp. Control	\$45.00		
Conduit only; or grounding only	\$45.00		
Special/Safety Insp. (Includes cert. fee)	\$50.00		
Service Only (Temporary/new Const.)	\$20.00		

**\*\*WORK DESCRIPTION REQUIRED\*\***

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**"Section 23a of the State Construction Codes Act of 1972, Act no. 230 of public Act 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on residential buildings or a residential structure. Violators of Section 23a are subjected to civil fines."**

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Cancelled permits cannot be refunded or reinstated.

- ✓ **24 HOUR NOTICE REQUIRED FOR INSPECTIONS.**
- ✓ **A permit must be taken out before work is started and this office must be notified when work is completed.**
- ✓ **Any changes in plans or specifications must be approved by electrical inspector.**