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**REGULAR TOWNSHIP MEETING MINUTES
FEBRUARY 13, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on February 13, 2024 at 8:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich; Township Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Tech Experts CEO, Tom Fox; Twp Architect, Jim Jacobs and 2 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 8:00 AM.

CHANGES TO THE AGENDA: None

MOTION #24.40 – AGENDA APPROVAL: Motion made by Mr. Collins; seconded by Mr. Rimel to approve the February 13, 2024 agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #24.41 – APPROVAL OF FEBRUARY 13, 2024 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. January 23, 2024 – Regular Board Meeting Minutes
- b. Invoices Paid between January 24, 2024 – February 9, 2024
- c. Invoices Paid on February 13, 2024
- d. Used Car Lot License – Country Auto Sales
- e. Used Car Lot License – Elite Auto Center
- f. Used Car Lot License – USA Trailer Sales LLC
- g. Used Car Lot License – Victory Honda
- h. Arcade License – TA Travel Center
- i. Arcade License – Phoenix Theaters

PUBLIC COMMENT: Dan Rigato from MI Centers for Local Choice spoke regarding Solar, Wind Ordinances. A potential new business owner introduced himself to the Board members.

PRESENTATION – TECH EXPERTS: Tom Fox from Tech Experts presented an annual business review.

MOTION #24.42– ZONING ORDINANCE 300, ARTICLE 7: Motion made by Mr. Bryant; seconded by Mr. Carlton to send proposed changes to Zoning Ordinance 300, Article 7 to the Planning Commission for Review. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #24.43– 2nd READING OF MICHIGAN GAS UTILITIES RENEWAL FRANCHISE ORDINANCE NO 235: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve 2nd Reading and Adoption of Michigan Gas Utilities Franchise Ordinance No. 235. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #24.44– PURCHASE REQUEST – STORZ FIRE HYDRANT ADAPTORS: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve proposed purchase at a cost not to exceed \$301,000.00 from ETNA Supply. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes Motion carried 7-0.

MOTION #24.45– 2nd PURCHASE REQUEST – WATER METERS: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the proposed purchase from SLC Meter at a cost not to exceed \$268,601.70. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.46 - DISCUSSION – ROAD IMPROVEMENT ESTIMATES: Motion made by Mr. Bryant; Seconded by Mrs. Ellison to table this item. A voice vote was taken. Motion carried 7-0.

DISCUSSION – ORDINANCE ENFORCEMENT OFFICER: The Board discussed the Ordinance Enforcement Officer Position and its Responsibilities.

MOTION #24.47– WAGE AND SALARY SCHEDULE AMENDMENT: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the proposed amendment to the Wage and Salary Schedule. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #24.48– MUNICIPAL COMPLEX CHANGE ORDER #8: Motion made by Mr. Klemz; seconded by Mr. Rimel to approve Municipal Complex Change Order #8 as presented. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

PUBLIC COMMENT: Jim Jacobs, Monroe County Road Commissioner spoke regarding funding the Road Commission receives for road improvements.

MOTION #24.49– FARMERS MARKET COORDINATOR POSITION: Motion made by Mr. Bryant; seconded by Mr. Carlton to authorize the creation of a job description and subsequent posting of the Farmers Market Coordinator Position. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #24.50– ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the February 13th, 2024 Regular Board Meeting at 10:29 AM. A voice vote was taken. Motion carried 7-0.