

**ALAN (AL) VANWASHENOVA**

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**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

**CHRISTIAAN CARLTON**

**CHRIS COLLINS**

**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

**ASSESSING DEPARTMENT**

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**BOARD WORKSHOP MEETING MINUTES  
FEBRUARY 21, 2023**

A Regular Meeting of the Frenchtown Charter Township Board was held on February 21, 2023 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Building Official, Gary Dahl; Public Safety/Economic Director, Dave Uhl; Human Resources Director, Sarah Karl via Zoom; 1 off duty firefighter; Monroe County Sheriff, Troy Goodnough; Recreation Director, Phil Coyle and 11 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:03 PM.

**CHANGES TO THE AGENDA:** Move Agenda Item#11 & 15 to #8 & #9.

**MOTION #23.53– AGENDA APPROVAL:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the February 21, 2023 agenda as amended. A voice vote was taken. Motion carried 7-0.

**MOTION #23.54 – APPROVAL OF FEBRUARY 21, 2023 CONSENT AGENDA:** Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a. February 14, 2023 – Regular Board Meeting Minutes
- b. Invoices paid between February 15, 2023 to February 17, 2023
- c. Invoices to be Paid on February 21, 2023
- d. Used Car Lot License – USA Trailer Sales LLC
- e. Arcade License – Family & Friends Funland

**PUBLIC COMMENT:** Several persons from Stony Pointe Peninsula spoke in opposition to Short Term rentals. One person spoke multiple times in favor of allowing Short Term rentals. One Person spoke regarding Grand Beach residents having 4’ ft fiberglass rods by the road. One Person spoke regarding the failed Special Assessment District for roads in Sunset Meadows subdivision.

**MOTION #23.55 – DISCUSSION – PURCHASE OF THE PLUG HUG FIRE HYDRANT CLEANING**

**SYSTEM – WATER DEPARTMENT:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve purchasing The Plug Hug fire hydrant cleaning system at a cost not to exceed \$29,826.27. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #23.56 -1<sup>ST</sup> READING – ZONING ORDINANCE AMENDMENT NO. 200-161 & RESOLUTION – SHORT TERM RENTALS:** Motion made by Mr. Klemz; seconded by Mr. Bryant to approve the 1<sup>st</sup> reading of Zoning Ordinance Amendment 200-161 and adopt the Resolution Holding First Reading on Adoption of Interim Zoning Ordinance Amendment Establishing a Moratorium on Short Term Rentals. A roll call vote was taken. Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #23.57 – DRAFT AMENDED RECREATION COMMISSION BYLAWS:** Motion made by Mr. Rimel; seconded by Mrs. Ellison to adopt the Amended Recreation Commission Bylaws as presented. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

**MOTION #23.58 – DISCUSSION – COMPENSATION FOR THOMAS MCCAMMON’S PESTICIDE CERTIFICATION:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve compensating Thomas McCammon an annual stipend of \$1,000.00 for his pesticide certification as proposed. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

**MOTION #23.59 – NEW RECREATION COMMISSION MEMBERS:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve appointing Jeremy Bayer and Rob Kull to the Recreation Commission with terms expiring on December 31, 2023. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 7-0.

**MOTION #23.60 – DISCUSSION – SALE OF PROPERTY -5807-776-452-00:** Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the purchase agreement for Parcel 5807-776-452-00 with the understanding that the lot of Purchaser and Lot 452 must be combined. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**DISCUSSION – POSSIBLE SHARING MUNICIPAL SERVICES BETWEEN FRENCHTOWN & BERLIN TOWNSHIP:** The Board discussed this item.

**MOTION #23.61 – BS&A PAYROLL SOFTWARE:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the purchase of the BS&A payroll software as proposed. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** A person spoke regarding whether our County/Local Safety Departments were prepared if a train were to derail in our County. A person spoke about their previous employment experience regarding trains.

**MOTION #23.62 – AUTHORIZE TWP ATTORNEY TO DRAFT A LETTER TO SUNSET MEADOWS PROPERTY OWNERS:** Motion made by Mr. Bryant; seconded by Mr. Rimel to authorize the Township Attorney to draft a letter to the property owners of Sunset Meadows regarding the status of the failed special assessment district. A voice vote was taken. Motion carried 7-0.

**MOTION #23.63 – PURCHASE TOWNSHIP CANOPY:** Motion made by Mr. Rimel; seconded by Mrs. Ellison to approve purchasing a 10 x 10 canopy from Kittrich Corporation with the Township logo at a cost not to

exceed \$1,147.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #23.64– ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Rimel to adjourn the February 21, 2022 Board Workshop Meeting at 4:42 PM. A voice vote was taken. Motion carried 7-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk: