

Section Inv - Invitation to Bid

PROJECT **Frenchtown Charter Township Multi-Facility Site Development for:**
Frenchtown Charter Township 2744 Vivian Road Monroe, Michigan 48162

Bid Proposal Package #1
Frenchtown Charter Township North Dixie Hwy Municipal Center
Bid Proposal Package #2
Frenchtown Charter Township Community Center

OWNER Frenchtown Charter Township
2744 Vivian Road
Monroe, Michigan 48162

PROJECT DESCRIPTION

202215 – Frenchtown Charter Township Multi-Facility Site Development Project

Frenchtown Charter Township has proposed a Multi-Facility Site Development Project on a 14.96 acre Parcel and an adjacent 10.00 acre Parcel owned by the Township, located on N. Dixie Hwy. Monroe, Michigan, identified as Parcel No. 58-07-476-008-00 and Parcel No. 58-07-476-006-00. The Project is to consist of the following two facilities.

Package #1 Frenchtown Charter Township North Dixie Highway Municipal Center

Frenchtown Charter Township North Dixie Highway Municipal Center consisting of approximately 14,000 gross square feet of building area to house a Monroe County Sheriff Sub-Station, including four Drive-Through Apparatus Bays, covered parking area and patio areas, the Resort District Authority Office and a Community Voting Precinct Room and Office. This is to be a Single-Story, Slab on Grade Structure with wood trusses, finishes, fully suppressed, including all Mechanical, Plumbing, and Electrical Utilities/Services described herein. Also, included are Civil and Site Improvements for the entire site.

Package #2 Frenchtown Charter Township Community Center

Frenchtown Charter Township Community Center consisting of approximately 20,000 gross square feet designed to be enclosed with overhead doors for an Open-Air Pavilion use or Enclosed Activity Hall for up to 500 occupants. The building will also include Toilet Facilities, a full-service Commercial Kitchen, Storage Rooms, Mechanical Space, and Office Space. This is to be a Single-Story, Slab on Grade Pre-Engineered Metal Structure, finishes, fully suppressed, including all Mechanical, Plumbing, and Electrical Utilities/Services described herein. Civil and Site Improvements for the entire site are included in Bid Package #1.

General Contractors shall Bid this Project as detailed on the Bid Form enclosed in the Bid Project Manual. Bid proposals are being solicited for THREE (3) SEPARATE SUMS. Package#1 N. Dixie Hwy Municipal Center Separately, Package#2 Community Center Separately and a Combined Bid Proposal for the Frenchtown Charter Township North Dixie Hwy Municipal Center and Community Center.

The General Contractors Bidding the Combined Bid of Package#1 & Package#2 must also break out the SUM for Bid Package#1 and Bid Package#2 Separately in the Bid Line for these Separate Proposals.

Owner reserves the right to Award Contracts to either Multiple Prime Contractors or to a Single Prime Contractor in the best interest of the Township.

General Contractors shall complete the Bidder Statement of Qualifications, the Affidavit of Compliance – Iran Economic Sanctions Act, Statement Regarding Familial Relationship Affidavit and the Proposed Subcontractors Form attached to the Bid Proposal Form

Contractors shall have access to the site during work hours as permitted by Township Ordinance including weekends and holidays.

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JSJA Project No. 202215

Contractors shall call the Office of the Clerk, Kyle Bryant, 734-242-5800 to let them know when they will be visiting the Site.

PRE-BID CONFERENCE A Pre-Bid Conference is scheduled for **10:00 AM Wednesday, March 1, 2023** at the Frenchtown Charter Township Hall 2744 Vivian Road, Monroe, Michigan 48162. This is not a mandatory meeting but is highly recommended.

MISCELLANEOUS PROJECT INFORMATION

All questions, in written form, shall be directed to the office of the Architect, James S. Jacobs Architects, 25 Washington Street, Monroe, Michigan 48161. Phone: (734) 241-7933.

Email: Kris Benson, Project Manager krisb@jsjacobsarch.com

Cc: Jim Jacobs jimj@jsjacobsarch.com and Valerie Johnson valj@jsjacobsarch.com

RFI'S & BID CONTRACT QUESTIONS: Bidders are encouraged to submit questions to the Architect no later than Thursday, March 23, 2023.

CONTRACT DOCUMENTS

Contract Documents will be made available on the Frenchtown Charter Township website at www.frenchtowntownship.org on Friday, February 17, 2023, MITN, and Monroe News for Potential Bidders. Documents will be available for review at the office of the Architect; James S. Jacobs Architects, PLLC, 25 Washington Street, Monroe, Michigan 48161, (734) 241-7933

BID BOND – Each proposal submitted must be accompanied by a Bond from a Surety Company, **in an amount not less than five (5%) percent of proposal amount.** No other Bid Security will be accepted.

PERFORMANCE BOND – Each successful Bidder will be required to furnish a Performance Bond and Labor and Materials Payment Bond equal to one hundred (100%) percent of the Contract including Accepted Alternates, if any, and in accordance with the Contract Conditions. Premium for Bonds shall be included in the Base Bid.

BID PROPOSAL, DELIVERY AND OPENING

Bid Proposals must be submitted in duplicate within a sealed envelope, and on form provided by the Architect. Frenchtown Charter Township Multi-Facility Site Development is to be written on the outside of the envelope.

**Bid proposals will be received at the office of the Clerk, Kyle Bryant
Frenchtown Charter Township 2744 Vivian Road Monroe, Michigan**

Prior to 3:00 PM Local Time Wednesday, March 29, 2023 and open publicly at 3:30 PM. Emailed or Faxed Proposals will not be accepted.

Proposals delivered after the designated time will not be accepted.

Bidder may withdraw its Bid at any time prior to the scheduled time for opening Bids without penalty. Owner reserves the right to reject any, part of any, or all Bids and to waive any irregularities in Bidding. Bid proposals shall not be withdrawn for a period of 60 days subsequent to opening of Bid. Upon submission of all required documents, Contractor awarded the Contract shall be issued a Notice to Proceed.

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