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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
JANUARY 11, 2022**

A Regular Meeting of the Frenchtown Charter Township Board was held on January 11, 2022 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Engineer, Mark Mathe; Recreation Director, Phil Coyle; Building Official, Joe Lehmann; Monroe County Sheriff, Troy Goodnough; Human Resources, Michelle Affholter-Ulrich and 6 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

CHANGES TO THE AGENDA: Add 16a, Hiring of Maintenance person and 18a, Street Lighting Fund Budget Resolution.

MOTION #22.01 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the January 11, 2022 as amended. A voice vote was taken. Motion carried 7-0.

MOTION #22.02 – APPROVAL OF JANUARY 11, 2022 CONSENT AGENDA: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. December 21, 2021 – Board Workshop Meeting Minutes
- b. Invoices Paid between December 22, 2021 to January 7, 2022
- c. Used Car Lot License – Friendly Ford
- d. Used Car Lot License – Williams Brothers
- e. Arcade License – Phoenix Theaters

PUBLIC COMMENT: A person asked the status of the blight issues on Woodland Beach. Sheriff Goodnough gave a Sheriff’s department update to the Board. Jeffrey Green gave the Board a history of his background relating to the open Planner position.

MOTION #22.03 – 2ND READING – ZONING ORDINANCE AMENDMENT NO. 200-154: Motion made by Mr. Collins seconded by Mr. Rimel to approve and adopt Zoning Ordinance Amendment No. 200-154

regarding Solar Energy Systems. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #22.04 – ANNUAL FIRE RESCUE BOAT REPORT: Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to accept and place on file the Annual Fire Rescue Boat Report for 2021. A voice vote was taken. Motion carried 7-0.

MOTION #22.05 – DISCUSSION – ALTERNATE BOARD APPOINTMENT TO LIBRARY BOARD: Motion made by Mr. Bryant; seconded by Mr. Carlton to appoint Jan Saez to the Library Board as an alternate. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #22.06 –DISCUSSION – KIWANIS PARK HALL UPGRADES: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve Precision Flooring Inc at a cost not to exceed \$13,494.00 and Sampson Custom Home Painting at a cost not to exceed \$2,500.00 as proposed for work at Kiwanis Hall Park Building. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #22.07 – DISCUSSION – PURCHASE OFFER – LOT 7 IN FCT BUSINESS PARK: Motion made by Mr. Bryant; seconded by Mr. Collins to deny the purchase offer for Lot 7 in Frenchtown Business Park. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #22.08 – PURCHASE REQUEST – SUEZ MEMBRANE REPLACEMENT: Motion made by Mr. Klemz; seconded by Mr. Rimel to authorize the Utility Director to purchase replacement membranes and ejector system from Suez Water Technologies at a cost not to exceed \$2,000,000.00. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #22.09 – DISCUSSION – RESOLUTION RECOGNIZING NON-PROFIT ORGANIZATION IN THE COMMUNITY FOR THE PURPOSE OF APPLICATION FOR A CHARITABLE GAMING LICENSE: Motion made by Mr. Klemz; seconded by Mr. Collins to approve the Resolution Recognizing Vets with Nets as a Non-Profit Organization in the Community for the Purpose of Application for a Charitable Gaming License. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

DISCUSSION – PROPOSAL TO EXTEND/AMEND CELL TOWER LEASE AGREEMENT – 6940 N MONROE: The Board discussed this item.

MOTION #22.10 – DISCUSSION – DEPUTY TREASURER POSITION: Motion made by Mr. Klemz; seconded by Mr. Bryant to approve combining the Clerical and Deputy Treasurer job descriptions into one position with compensation set at starting clerical wage plus a stipend of up to \$9,000.00 annually in discretion of Treasurer with the position to also be solely in discretion of Treasurer as to hiring and termination. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #22.11 – RESIGNATION LETTER FROM DEPUTY TREASURER: Motion made by Mr. Bryant; seconded by Mrs. Ellison to accept and place on file Brittany Webb’s resignation letter. A voice vote call was taken. Motion carried 7-0.

MOTION #22.12 – HIRING REQUEST – TOWNSHIP MAINTENANCE POSITION: Motion made by Mr. Bryant seconded by Mr. Collins to offer employment to Thomas McCammon for the Township Maintenance position contingent on a satisfactory background check and allow him to commence employment as soon as

possible. A roll call vote was taken. Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #22.13 – PURCHASE REQUEST – SHERIFF’S DEPARTMENT VEHICLE: Motion made by Mr. Bryant; seconded by Mr. Rimel to table this item. A voice vote was taken. Motion carried 7-0.

MOTION #22.14 – DISCUSSION – FRENCHTOWN BUSINESS PARK LOT 9: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the Temporary Easement for Construction Access for Lot 9. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #22.15 – RESOLUTION AMENDING 2021 STREET LIGHTING FUND BUDGET AND ADOPTING A DEFICIT ELIMINATION PLAN: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Resolution Amending 2021 Street Lighting Fund Budget and Adopting a Deficit Elimination Plan. A roll call vote was taken. Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #22.16 – COMP TIME POLICY: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Comp Time policy as proposed by HR Generalist with any unused comp time to be paid out to employees no less than quarterly and to add to the Employee handbook. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #22.17 – WAIVE BUILDING PERMITS IN RECOGNITION OF MICHIGAN WEEK: Motion made by Mr. Collins; seconded by Mr. Bryant to approve the waiver of residential building permit fees for the installation or replacement of windows, doors, roofing, siding and cement flat work during the week of May 2nd-May 6th, 2022 for Michigan Week as recommended by the Building Official. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #22.18 -REFUND KIWANIS HALL FEE: Motion made by Mr. Carlton; seconded by Mr. Rimel to approve refunding Norma McNeil Kiwanis Hall rental fees due to COVID within her family. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #22.19 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Collins to adjourn the January 11, 2022 Regular Board Meeting at 4:51 PM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk