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FRENCHTOWN CHARTER TOWNSHIP

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REGULAR TOWNSHIP MEETING MINUTES
JANUARY 24, 2023

A Regular Meeting of the Frenchtown Charter Township Board was held on January 24, 2023 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Economic/Public Safety, Dave Uhl; Recreation Director, Phil Coyle; Resort District Director, Larry Smith; 1 off duty firefighter; Mannik & Smith Planner, Lucie Fortin and 4 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 7:00 PM.

CHANGES TO THE AGENDA: Add 8A, 2nd Reading of Flood Control Device Ordinance Amendment 207-1; and add Building Department Clerical hire and Human Resource hire at end of agenda items.

MOTION #23.24 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the January 24, 2023 agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #23.25 – APPROVAL OF JANUARY 24, 2023 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. January 17, 2023 – Board Workshop Meeting Minutes
- b. Invoices Paid between January 18, 2023 to January 20, 2023
- c. Invoices to be Paid January 24, 2023
- d. Used Car Lot License – Country Auto Sales

PUBLIC COMMENT: One person questioned a capital improvement budget line item, cost of proposed Municipal building on N Dixie Hwy and change to the public comment section of the agenda.

MOTION #23.26 – PUBLIC HEARING – 5 YEAR PARKS & RECREATION MASTER PLAN 2023-2027:

Motion made by Mr. Bryant; seconded by Mrs. Ellison to open the public hearing for the 5 year Parks & Recreation Master Plan 2023-2027 at 7:08 pm. A voice vote was taken. Motion carried 7-0.

5 YEAR PARKS & RECREATION MASTER PLAN 2023-2027: Recreation Director Coyle and Mannik & Smith Planner Lucie Fortin presented the 5 Year Parks & Recreation Master Plan 2023-2027. One person spoke during the public hearing to state she was not in favor of the proposed municipal project on N Dixie Hwy.

MOTION #23.27 – CLOSE 5 YEAR PARKS & RECREATION MASTER PLAN 2023-2027: Motion made by Mr. Rimel; seconded by Mr. Carlton to close the public hearing. A voice vote was taken. Motion carried 7-0. This vote was taken at 7:13 pm.

MOTION #23.28 -RECREATION COMMITTEE INCREASED TO 7 MEMBERS: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve increasing the Recreation Committee from 5 members to 7 members for the Recreation Committee including four residents, two Board members and a Jefferson Schools Liaison. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.29 –RESOLUTION OF ADOPTION OF THE PARKS & RECREATION MASTER PLAN 2023-2027: Motion made by Mr. Klemz; seconded by Mr. Collins to adopt the Resolution Adopting the Parks & Recreation Master Plan 2023-2027. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #23.30 – 2ND READING OF FLOOD CONTROL DEVICE ORDINANCE AMENDMENT 207-1: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the 2nd reading and adoption of Flood Control Device Ordinance Amendment 207-1. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.31 – LAKE ERIE TRANSPORTATION BALLOT LANGUAGE FOR MAY 2, 2023

ELECTION: Motion made by Mr. Bryant; seconded by Mr. Rimel to adopt the Resolution and approve the ballot language for the LETC millage for the May 2, 2023 election. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.32 – REQUEST TO PURCHASE RECREATION EQUIPMENT: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve purchasing softballs and baseballs from All Heart Athletics at a cost not to exceed \$1,140.00. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #23.33 – PART TIME UTILITY BILLING CLERK – WATER DEPARTMENT: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve creating a Part Time Utility Billing Clerk position to work no more than 24 hours and up to 40 hours if the person needs to cover an absence with a pay rate of \$22.00 per hour and no benefits. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #23.34 – POSSIBLE APPLICANT FOR PART-TIME UTILITY BILLING CLERK: Motion made by Mr. Bryant; seconded by Mr. Carlton to allow the Utility Director to proceed with the Hiring Committee's recommendation as requested and bring the matter back to the Board for final approval. A roll call

vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #23.35 – FRENCHTOWN BUSINESS PARK REIMBURSEMENT REQUEST FOR APPROACH WORK ON LOT 9: Motion made by Mr. Rimel; seconded by Mr. Carlton to table this item. A voice vote was taken. Motion carried 7-0.

MOTION #23.36 – RESIGNATION LETTER OF RECREATION COMMITTEE MEMBER: Motion made by Mrs. Ellison; seconded by Mr. Bryant to accept and place on file the resignation letter of Cassandra Boom from the Township Recreation Committee. A voice vote was taken. Motion carried 7-0.

MOTION #23.37 – RECREATION COMMITTEE BOARD MEMBER APPOINTMENT: Motion made by Mr. Rimel; seconded by Mr. Carlton to appoint Kyle Bryant as the additional Board member representative to the Township Recreation Committee. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.38 – HIRING COMMITTEE RECOMMENDATION – BUILDING DEPARTMENT CLERICAL: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve Debbie Stolkey to move to the Building Department clerical position and to eliminate the Multi-Departmental clerical position. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.39 – HUMAN RESOURCES POSITION: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve hiring Sara Carl for the Human Resources position in accordance with the terms set forth in the memo to the Board, with an effective date of January 30, 2023. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

PUBLIC COMMENT: One person spoke regarding the Recreation department utilizing the Jefferson facility grounds.

MOTION #23.40 – PURCHASE OF 2 WATER DEPARTMENT VEHICLES: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Utility Director's request to purchase 2 vehicles from Monroe Dodge at a cost not to exceed \$125,000.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.41– ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the January 24, 2023 Regular Board Meeting at 8:47 PM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk