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**FRENCHTOWN CHARTER TOWNSHIP**

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**CHRISTIAAN CARLTON**

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**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

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**REGULAR TOWNSHIP MEETING MINUTES  
JANUARY 25, 2022**

A Regular Meeting of the Frenchtown Charter Township Board was held on January 25, 2022 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

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|------------------------------|------------------------------|
| PRESENT:                     | TRUSTEE – Matt Rimel         |
| SUPERVISOR – Al VanWashenova | TRUSTEE – Chris Collins      |
| CLERK – Kyle Bryant          | TRUSTEE – Christiaan Carlton |
| TREASURER – Julie Ellison    | TRUSTEE – Gary Klemz         |
| TWP ATTORNEY – Kerry Bondy   |                              |

Deputy Clerk, Jessica Burt; Utility Director, Richard Weirich; Fire Chief, Wendy Stevens; Human Resources, Michelle Affholter-Ulrich; Recreation Director, Phil Coyle; Building Official, Joe Lehmann and 5 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 7:00 PM.

**CHANGES TO THE AGENDA:** There were no changes to the agenda.

**MOTION #22.28 – AGENDA APPROVAL:** Motion made by Mrs. Ellison seconded by Mr. Rimel to approve the January 25, 2022 as presented. A voice vote was taken. Motion carried 7-0.

**MOTION #22.29– APPROVAL OF JANUARY 25, 2022 CONSENT AGENDA:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a. January 18, 2022 – Board Workshop Meeting Minutes
- b. Invoices Paid between January 19, 2022 to January 21, 2022
- c. Invoices to be Paid on January 25, 2022
- d. Used Car Lot License – Country Auto Sales
- e. Used Car Lot License – USA Trailer Sales LLC
- f. Arcade License – TA Travel Center

**PUBLIC COMMENT:** None

**MOTION #22.30 – DISCUSSION – HSA CONTRIBUTIONS FOR RETIREES:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve 40% of the annual savings to the Township of higher premium plan being contributed to HSA plans for retirees participating in the Blue Care Network HMO medical plan for the 2022 calendar year (Single-\$576.86, Double \$1,384.46, Family-\$1,730.54). A roll call vote was taken. Mr. Rimel-

Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #22.31 – PURCHASE REQUEST – BASEBALL/SOFTBALL EQUIPMENT & UNIFORMS – REC DEPARTMENT:** Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve purchasing the equipment needed for the 2022 Youth Baseball/Softball and Adult Softball leagues at a cost not to exceed \$2,578.00 for equipment from All Heart Athletics and to allow the Recreation Director to purchase Youth uniforms from All Heart Athletics as proposed. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes. Motion carried 7-0.

**MOTION#22.32 – REQUEST TO HIRE THE MANNIK & SMITH GROUP FOR THE 5 YEAR RECREATION PLAN:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve contracting with the Mannik & Smith Group to update the 5-year Recreation Plan at a cost not to exceed \$7,300.00. A roll call vote was taken. Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Bryant-Yes. Motion carried 7-0.

**MOTION #22.33 –PURCHASE REQUEST – STRYKER POWER PRO XT COT – FIRE DEPARTMENT:** Motion made by Mr. Klemz; seconded by Mr. Rimel approving the Fire Chief to purchase 2 Power Pro XT cots with the warranties as requested from Stryker at a cost not to exceed \$63,362.17. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #22.34 – DISCUSSION – COMP TIME:** Motion made by Mr. Rimel; seconded by Mr. Bryant to eliminate Comp Time for employees (except where contractually provided for) and to allow employees to keep their current comp time balances to use or get paid out by the end of this quarter. A roll call vote was taken. Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #22.35 - DISCUSSION – 4-ZONE PLAN TO ENFORCE BLIGHT:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve advertising for a Part Time Ordinance Inspector at 24 hours per week and to increase the current Part Time Ordinance Inspector hours to a maximum of 29 hours per week as needed. A roll call vote was taken. Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #22.36 – DISCUSSION – TECHNOLOGY IMPROVEMENTS:** Motion made by Mr. Bryant; seconded by Mr. Collins to form a Technology Committee and the Committee will include Kyle Bryant, Chris Collins, Matt Rimel and Richard Weirich. A voice vote was taken. Motion carried 7-0.

**DISCUSSION – MONTHLY REPORTS – BUILDING DEPARTMENT:** The Board discussed this item.

**MOTION #22.37 – PURCHASE REQUEST – LAWN MOWER – RECREATION DEPARTMENT:** Motion made by Mr. Bryant; seconded by Mr. Carlton to purchase ExMark Laser Z-E series lawn mower from Sell's Equipment at a cost not to exceed \$9,519.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** Property owner located at 3325 N Dixie Hwy stated he is asking for help in dealing with the Building Department in opening his business. Woodland Beach resident thanked the Board for starting to tackle the existing and ongoing blight issues.

**MOTION #22.38 – RFP FOR AUDITING SERVICES:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to send out a RFP for Auditing services. A roll call vote was taken. Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #22.39 – FORM A DEVELOPMENT COMMITTEE:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to form a Development Committee to develop a plan for the Township owned property on N Dixie Hwy and to authorize the Committee to spend up to \$5,000.00 with the Mannik & Smith Group for a conceptual drawing and for the Committee members to be Kyle Bryant, Julie Ellison and Gary Klemz. A roll call vote was taken. Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #22.40 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to adjourn the January 25, 2022 Regular Board Meeting at 9:05 PM. A voice vote was taken. Motion carried 7-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk