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FRENCHTOWN CHARTER TOWNSHIP

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**BOARD WORKSHOP MEETING MINUTES
JULY 19, 2022**

A Regular Meeting of the Frenchtown Charter Township Board was held on July 19, 2022 at 2:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Richard Weirich; Township Engineer, Mark Mathe; Executive Director of Frenchtown Center for Active Adults, Paul Iacoangeli and 1 other person was in attendance.

Supervisor VanWashenova declared there was quorum at 2:00 PM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #22.202– AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the July 19, 2022 agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #22.203 – APPROVAL OF JULY 19, 2022 CONSENT AGENDA: Motion made by Mr. Rimel; seconded by Mr. Bryant to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. July 12, 2022 – Regular Board Meeting Minutes
- b. Invoices paid between July 13, 2022 to July 15, 2022
- c. Invoices to be Paid on July 19, 2022

PUBLIC COMMENT: Business owner located at 3325 N Dixie Hwy informed the Board of the troubles that he is having with the Building Official.

MOTION #22.204 – PURCHASE REQUEST – REPLACE VESTIBLE DOORS AT FRENCHTOWN RECREATION BUILDING: Motion made by Mr. Rimel; seconded by Mr. Klemz to approve replacement doors at Township Recreation Building on Vivian Road and allow purchase of replacement doors at a cost not to exceed \$25,500.00 from the low bidder pending a 10-day waiting period for Stanley Door Company to provide a quote, with Mr. Iaconangeli and Trustee Klemz to review and determine low bidder. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #22.205 – DISCUSSION – BROKER EXCLUSIVE LISTING CONTRACT WITH BERKSHIRE HATHAWAY HOME SERVICES: Motion made by Mr. Collins; seconded by Mr. Bryant to approve signing a 1-year exclusive listing contract with a 10% increase to listing price of the 4 lots in the Township Business Park with Berkshire Hathaway Home Services and to allow the Township Supervisor to sign the contract. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #22.206 – DTE LIGHTING PROPOSAL PLAN FOR N MONROE STREET: Motion made by Mr. Rimel; seconded by Mr. Klemz to approve the 238-watt lighting plan for street lighting fixtures located on N Monroe Street that was presented by DTE. A roll call vote was taken. Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #22.207 – LIGHT DISTRICT UPGRADE FOR ROMAN DRIVE: Motion made by Mr. VanWashenova; seconded by Mr. Klemz to approve upgrading the existing High-Pressure Sodium street lights located on Roman Drive to LED as proposed by DTE. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #22.208 – DISCUSSION – CELL TOWER LEASE EXTENSION – 6940 N MONROE STREET: Motion made by Mr. Bryant; seconded by Mr. Collins to deny the Cell Tower lease extension request for 6940 N Monroe Street. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; MR. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #22.209 – DISCUSSION – REVIEW ARPA AGREEMENT: Motion made by Mr. Collins; seconded by Mr. Bryant approving the Monroe County American Rescue Plan Act funding agreement with the County of Monroe, to authorize Supervisor to execute Agreement on behalf of Township and to authorize the Utility Director to secure engineering design bids for the water tower project. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

DISCUSSION – WATER TOWER #2 LOGO: The Board discussed this item.

PUBLIC COMMENT: None

MOTION #22.210 – SAFETY COMMITTEE PROCEDURAL UPDATES: Motion made by Mr. Klemz; seconded by Mr. Bryant to have the Fire Chief email the Township Safety Committee immediately notifying them of any equipment that is out of service, where it is going to be fixed, estimated time that it will take and when it is back in service. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #22.211 – SPEED SIGN TRAILERS: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve revising Motion#22.200 to allow purchasing 2 additional trailers from John Thomas Inc at a cost not to exceed \$17,950.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #22.212 – HR LAPTOP PURCHASE: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve purchasing a laptop for HR as proposed at a cost not to exceed \$1,644.11. A roll call vote was taken. Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #22.213 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the July 19, 2022 Board Workshop Meeting at 3:59 PM. A voice vote was taken. Motion carried 7-0.