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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
JUNE 13, 2023**

A Rescheduled Regular Meeting of the Frenchtown Charter Township Board was held on June 13, 2023 at 8:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Township Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Human Resources Director, Sarah Karl; Blight Inspector, Howard Storey; 1 off duty firefighter and 4 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 8:02 AM.

CHANGES TO THE AGENDA: Add Agenda item 8A, Discussion – Insurance Broker Michigan Planners and add 9A Firewall Quotes.

MOTION #23.168 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the June 13, 2023 agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #23.169 – APPROVAL OF JUNE 13, 2023 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. May 23 2023 – Regular Board Meeting Minutes
- b. June 2, 2023 – Special Board Meeting Minutes
- c. Invoices Paid between May 24, 2023 to June 9, 2023
- d. Invoices to be Paid on June 13, 2023

PUBLIC COMMENT: None

MOTION #23.170 – FIREWORKS DISPLAY – STERLING STATE PARK: Motion made by Mr. Rimel; seconded by Mr. Bryant to approve the Fireworks Display for Sterling State Park on July 3, 2023. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.171 – DISCUSSION – INSURANCE BROKER AGENCY OF RECORD CHANGE TO

MICHIGAN PLANNERS: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve Michigan Planners as the Agent of Record for the Township and to authorize the HR Director to take the actions necessary to facilitate the new transition. A roll call vote was taken. Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #23.172 – DISCUSSION – MICHIGAN TOWNSHIP ASSOCIATION DUES:

Motion made by Mr. Rimel; seconded by Mr. Klemz to approve the 2023 MTA dues and to include the legal defense and premium pass. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #23.173 – DISCUSSION – FIREWALL QUOTE FOR TOWNSHIP HALL:

Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Firewall Quote from Tech Experts for the Township Hall at a cost not to exceed \$2,322.91. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.174 – FIRE DEPARTMENT FIREWALL:

Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the Firewall Quote from Tech Experts for the Fire Department at a cost not to exceed \$1,797.90. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.175 – DISCUSSION – SUMMER DAY CAMP EMPLOYEES WAGE INCREASE:

Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the proposed wage increase for Summer Day Camp employees. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.176 – DISCUSSION – REQUEST TO INCREASE COST RECOVERY FEES – FIRE

DEPARTMENT: Motion made by Mr. Bryant; seconded by Mr. Klemz to adopt the Resolution Amending the Cost Recovery Ordinance Schedule of Rates and Charges as discussed with the understanding the Treat/No Transport fee is to be charged at the Fire Chief's discretion. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #23.177 – DISCUSSION – 1ST READING OF ZONING MAP AMENDMENT 300-01 – PARCEL

ID# 003-032-00: Motion made by Mr. Bryant; seconded by Mr. Collins to approve the 1st reading of Zoning Map Amendment 300-01 from C2, General Commercial and Agricultural to LM, Light Manufacturing for Parcel ID#003-032-00 for 36 acres. A roll call vote was taken. Mr. Rimel-No; Mr. Klemz-No; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 5-2.

MOTION #23.178 – DISCUSSION – CORRIDOR IMPROVEMENT AUTHORITY:

Motion made by Mr. Rimel; seconded by Mr. Bryant to approve amending the CIB agreement to include the SmithGroup proposal as proposed. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #23.179 – WEX EDGE FLEET FUEL PROGRAM:

Motion made by Mr. Rimel; seconded by Mr. Klemz to approve the WEX Edge Fleet fuel program as proposed. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #23.180 – MUNICIPAL COMPLEX:

Motion made by Mr. Bryant; seconded by Mrs. Ellison to authorize the A1A B101-2017 Agreement between Owner and Contractor as approved by the Township Building Committee to be signed by Clerk Kyle Bryant. to permit Change Orders of up to \$10,000 which are within the established Construction Contingency to be reviewed and approved by the Township Building Committee (Clerk

Bryant, Treasurer Ellison, Trustee Klemz) with execution of approved Change Orders and Issued Directive Actions by Clerk Kyle Bryant; or if the Clerk is out of town or otherwise unavailable, Treasurer Julie Ellison shall have authority to execute Change Orders and Issued Directive Actions in his stead, with approved Change Orders to be presented to the full Board in writing for their information at the next Regular Meeting as a Project Update and to provide that all Change Orders in excess of \$10,000 or beyond the established Construction Contingency shall be reviewed by the Township Building Committee (Clerk Bryant, Treasurer Ellison, Trustee Klemz) with a recommendation for Final Approval by the Board and once approved by the Board, Change Orders shall be signed by Clerk Bryant or Treasurer Julie Ellison. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #23.181 – KIWANIS HALL CANCELLATION REFUND: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve giving a full refund to Ashlee Harvey for canceling Kiwanis Hall rental for the reasons presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #23.182 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the June 13, 2023 Regular Board Meeting at 10:34 AM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk