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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
JUNE 25, 2024**

A Rescheduled Regular Meeting of the Frenchtown Charter Township Board was held on June 25, 2024 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins - EXCUSED
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Human Resources Director, Sarah Karl; Building Official, Gary Dahl; Township Auditor, Sarah Rafko; CEO of MCDC; Tim Lake; Township Public Safety/Economic Development Director, Dave Uhl via ZOOM; 1 off duty fire fighter and 3 persons were in attendance.

Supervisor VanWashenova declared there was quorum at 7:00 PM.

CHANGES TO THE AGENDA: Remove Agenda item #12, Add 7A, Audit Presentation; Ice Cream Vendor, Salvatore Cusumano to Agenda item #6 and switch Agenda item #15 & 16.

MOTION #24.158 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the June 25, 2024 agenda as amended. A voice vote was taken. Motion carried 6-0.

MOTION #24.159 – APPROVAL OF JUNE 25, 2024 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the consent agenda as presented. A roll call vote was taken. Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a. June 11, 2024 –Regular Township Meeting Minutes
- b. Invoices Paid or to be paid between June 12, 2024 to June 21, 2024
- c. Invoices to be Paid on June 25, 2024
- d. Ice Cream Vendor License – Salvatore Cusumano

PUBLIC COMMENT: None

MOTION #24.160 – AUDIT PRESENTATION BY SARAH RAFKO: Sarah Rafko presented the 2023 Audit to the Township Board. Motion made by Mr. Bryant; seconded by Mr. Carlton to accept the 2023 Audit Report and place on file. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes. Motion carried 6-0.

MOTION #24.161 – DISCUSSION – BID TABULATION & AWARD RECOMMENDATION – TRAFFIC SIGNAL – MUNICIPAL PROJECT: Motion made by Mr. Klemz; seconded by Mr. Bryant to approve entering into contract with low bidder Rauhorn Electric Inc. to upgrade the existing traffic signal, add pedestrian signals and add a fourth leg to serve the Municipal Project based on the Township Engineer’s recommendation at a cost not to exceed \$305,512.66. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 6-0.

MOTION #24.162 – DISCUSSION – V & V ASSESSING SERVICES CONTRACT RENEWAL: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve renewing V & V Assessing Services 3 year contract starting August 3, 2024. A roll call vote was taken. Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes. Motion carried 6-0.

MOTION #24.163 – SIDEWALK BIDS FOR TOWNSHIP HALL/SENIOR CENTER PROPERTIES: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the Soave Landscaping bid for new sidewalks and repairing of sidewalks at the Township Hall and Senior Center properties at a cost not to exceed \$23,555.00. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #24.164 – DISCUSSION – REVIEW LIBRARY BOARD APPOINTMENTS: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the 2 Library Board Alternate Appointments as submitted and recommended by the Library Board Committee. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 6-0.

MOTION #24.165 – REVIEW PROPOSED PAID ON CALL POLICY FOR TWP HALL EMPLOYEE FOR KIWANIS HALL RENTALS: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the Proposed Paid on Call Policy and to amend Section 5.4 of the Personnel Policy. A roll call vote was taken. Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 6-0.

MOTION #24.166 – PURCHASE REQUEST – SELF CONTAINED BREATHING APPARATUS (SCBA) – FIRE DEPARTMENT: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve purchasing 38 MSA SCBA packs from Macqueen at a cost not to exceed \$438,906.70. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 6-0.

PUBLIC COMMENT: One person questioned why Fix Road is getting Tar and Chipped over new asphalt, they feel it is a waste of taxpayer’s money.

MOTION #24.167 – CLOSED SESSION UNDER OPEN MEETINGS ACT 8D & 8H: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve going into Closed Session under Open Meetings Act 8d & 8h and to include the Township Attorney, Deputy Clerk, Director Uhl, Tim Lake and the Broker representative. A roll call vote was taken. Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 6-0. This vote was taken at 8:11 pm.

MOTION #24.168 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 6-0. This vote was taken at 9:04 pm

MOTION #24.169 – CLOSED SESSION UNDER OPEN MEETINGS ACT 8D & 8H: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve going into Closed Session under Open Meetings Act 8d & 8h and to include the Township Attorney, Deputy Clerk; Director Uhl and Tim Lake. A roll call vote was taken. Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 6-0. This vote was taken at 9:05 pm.

MOTION #24.170 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION

MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 6-0. This vote was taken at 9:14 pm.

MOTION #24.171– ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the June 25, 2024 Regular Board Meeting at 9:27 PM. A voice vote was taken. Motion carried 6-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk