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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
JUNE 27, 2023**

A Rescheduled Regular Meeting of the Frenchtown Charter Township Board was held on June 27, 2023 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova - EXCUSED	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Mannik & Smith Group representatives Todd Brown & Aaron Hacker; an off-duty firefighter and 1 other person were in attendance.

In the absence of Supervisor VanWashenova, Clerk Bryant declared there was quorum at 7:00 PM.

MOTION #23.183 - APPOINT CHAIRPERSON: Motion made by Mrs. Ellison; seconded by Mr. Carlton to appoint Clerk Bryant as Chairperson for the meeting. A voice vote was taken. Motion carried 6-0.

CHANGES TO THE AGENDA: Add Agenda item 8A, Audit Presentation and 12A, Amended 2023 Budget Administration Resolution.

MOTION #23.184 – AGENDA APPROVAL: Motion was made by Mrs. Ellison; seconded by Mr. Klemz to approve the June 27, 2023 agenda as amended. A voice vote was taken. Motion carried 6-0.

MOTION #23.185 – APPROVAL OF JUNE 27, 2023 CONSENT AGENDA: Motion made was Mr. Rimel; seconded by Mrs. Ellison to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a. June 13, 2023 – Regular Board Meeting Minutes
- b. Invoices Paid between June 14, 2023 to June 23, 2023
- c. Invoices to be Paid on June 27, 2023

PUBLIC COMMENT: One person spoke about the handout that she provided the Board members with road issues and had a comment about an agenda item.

MOTION #23.186 – 2ND READING & ADOPTION OF ZONING MAP AMENDMENT 300-01 – PARCEL ID # 003-032-00: Motion made by Mr. Rimel; seconded by Mr. Klemz to table this item until Economic Development Director Uhl is present. A voice vote was taken. Motion carried 6-0.

Township Auditor Sarah Rafko presented the 2022 Township audit to the Board members.

MOTION #23.187 – 2022 TOWNSHIP AUDIT: Motion made by Mr. Carlton; seconded by Mrs. Ellison to accept and place on file the Calkins, Hehl Rafko 2022 Audit report. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes. Motion carried 6-0.

MOTION #23.188 – REVIEW REALTOR EXCLUSIVE LISTING CONTRACT WITH BERKSHIRE HATHAWAY FOR TOWNSHIP BUSINESS PARK PROPERTIES: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the Exclusive Listing Contract with Berkshire Hathaway for remaining Frenchtown Business Park lots as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 6-0.

MOTION #23.189 – DISCUSSION – BIDS FOR TUCK JOINTS FOR MEMBRANE TREATMENT SIDE OF WATER PLANT: Motion made by Mr. Rimel; seconded by Mr. Klemz to approve low bidder Randy’s Tuck Point and Cement to complete the Tuck Joint repairs at the Water Treatment at a cost not to exceed \$99,998.00. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

MOTION #23.190 – DISCUSSION – WATER TOWER STUDY & DESIGN PROPOSAL – WATER DEPARTMENT: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve contracting with Mannik & Smith Group for the Water Tower Study & Design Proposal at a cost not to exceed \$355,000.00. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 6-0.

MOTION #23.191 – DISCUSSION – RESOLUTION OF DEFENSE AND INDEMNIFICATION OF TOWNSHIP OFFICERS, EMPLOYEES AND VOLUNTEERS AND COVERAGE BY AMENDATORY INSURANCE ENDORSEMENT OF TOWNSHIP INDEPENDENT CONTRACTOR INSPECTORS: Moved made by Mr. Bryant; seconded by Mr. Carlton to approve the Resolution of Defense and Indemnification of Township Officers, Employees and Volunteers and Coverage by Amendatory Insurance Endorsement of Township Independent Contractor Inspectors. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes. Motion carried 6-0.

MOTION #23.192 – AMENDED 2023 BUDGET ADMINISTRATION RESOLUTION: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the Amended 2023 Budget Administration Resolution as presented. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

PUBLIC COMMENT: One person had a comment regarding the Water Department fund balance after the audit presentation.

MOTION #23.193 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the June 27, 2023 Regular Board Meeting at 7:59 PM. A voice vote was taken. Motion carried 6-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk