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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
MARCH 12, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on March 12, 2024 at 8:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel - EXCUSED
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy - EXCUSED	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich; Township Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; HR Director via ZOOM, Sarah Karl; Resort Authority Director, Larry Smith and Stevens Disposal Representative, Kevin Shipman were in attendance.

Supervisor VanWashenova declared there was quorum at 8:00 AM.

CHANGES TO THE AGENDA: None

MOTION #24.61 – AGENDA APPROVAL: Motion made by Mr. Carlton; seconded by Mr. Bryant to approve the March 12, 2024 agenda as presented. A voice vote was taken. Motion carried 6-0.

MOTION #24.62 – APPROVAL OF MARCH 12, 2024 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a. February 22, 2024 – Regular Board Meeting Minutes
- b. Invoices Paid between February 23, 2024 to March 8, 2024
- c. Invoices Paid on March 12, 2024
- d. Arcade License – Claw Kicker
- e. Ice Cream Vendor License – Angela Pidgeon

PUBLIC COMMENT: None

MOTION #24.63 – DISCUSSION – RENEWAL OF STEVENS DISPOSAL REFUSE CONTRACT:

Motion made by Mr. Klemz; seconded by Mr. Bryant to approve renewing the Township portion of the Stevens Disposal contract as proposed with the understanding that the Township Attorney reviews and approves all

documentation and contract. A roll call vote was taken. Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #24.64 – 2024 WAGE AND SALARY CLARIFICATION: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the proposed amendment to the Wage and Salary Schedule per HR Director's recommendation. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Klemz-Yes; Mr. Rimel-Yes. Motion carried 6-0.

MOTION #24.65 – UKG PERFORMANCE MANAGEMENT SOFTWARE: Motion made by Mr. Bryant; seconded by Mrs. Ellison to table this item until the next Board meeting. A voice vote was taken. Motion carried 6-0.

MOTION #24.66 – DISCUSSION – REVIEW PROPOSAL FOR DPW TO MOW BERMS – RESORT AUTHORITY: Motion made by Mr. Klemz; seconded by Mr. Collins to approve the hourly rate for the DPW to mow the Resort District's berms at a cost not to exceed \$9,600.00 annually. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

MOTION #24.67 – DISCUSSION – REPLACEMENT OF BACKFLOW PREVENTORS – WATER PLANT: Motion made by Mr. Carlton; seconded by Mr. Klemz to approve replacing the backflow preventor for Water Plant from Monroe Plumbing and Heating at a cost not to exceed \$23,250.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #24.68 – DISCUSSION – REQUEST TO HIRE 4-6 PART TIME SUMMER HELP – DPW: Motion made by Mr. Bryant; seconded by Mr. Collins to approve the request to hire 4-6 Part Time Summer Help employees to work no more than 29 hours per week, be 17+ years old and a wage of \$20.24 per hour. A roll call vote was taken. Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 6-0.

MOTION #24.69 – DISCUSSION – REVIEW ALARM PROPOSAL FOR COMMUNITY CENTER: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the Camera, Handicap Door Control, Networking and Access Control Proposals from Access & Alarm at a cost not to exceed \$60,000.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #24.70 – DISCUSSION – MCRC PRICE CHANGE FOR BASE STABILIZATION ON WAR TO MENTAL ROADS: Motion made by Mr. Klemz; seconded by Mr. Bryant to table this item. A voice vote was taken. Motion carried 6-0.

MOTION #24.71 – DISCUSSION – TEXTMYGOV PROPOSAL: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve and authorize the Township Clerk to sign the agreement in his discretion if satisfied with opt out provisions of service with TextMyGov. A roll call vote was taken. Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #24.72 – DISCUSSION – BODY WORN CAMERAS & DIGITAL IMAGERY POLICY: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the Body Worn Cameras & Digital Imagery Policy as recommended by HR Director. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes. Motion carried 6-0.

MOTION #24.73 – DISCUSSION – APPROVAL REQUEST FOR NOTIFICATION TO RETIREES REGARDING ORDINANCE NO. 169-9: Motion made by Mr. Klemz; seconded by Mr. Carlton to authorize

HR Director to make the recommended changes to Ordinance No. 169-9 as discussed. A roll call vote was taken. Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 6-0.

MOTION #24.74 – FARMERS MARKET DIRECTOR: Motion made by Mr. Bryant; seconded by Mrs. Ellison to authorize the Development Committee to negotiate with the proposed Farmers Market Director. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes.

PUBLIC COMMENT: None

MOTION #24.75– ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the March 12th, 2024 Regular Board Meeting at 10:45 AM. A voice vote was taken. Motion carried 6-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk