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FRENCHTOWN CHARTER TOWNSHIP

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**BOARD WORKSHOP MEETING MINUTES
MARCH 21, 2023**

A Rescheduled Regular Meeting of the Frenchtown Charter Township Board was held on March 21, 2023 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Economic Development and Public Safety Director, Dave Uhl; Human Resources, Sarah Karl; Building Official, Gary Dahl; Recreation Director, Phil Coyle and 2 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

CHANGES TO THE AGENDA: Add 12A, Expense Policy to the agenda.

MOTION #23.86 – AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the February 28, 2023 agenda as amended to include 12A. A voice vote was taken. Motion carried 7-0.

MOTION #23.87 – APPROVAL OF MARCH 21, 2023 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. March 2, 2023 –Special Board Meeting Minutes
- b. March 14, 2023 – Regular Board Meeting Minutes
- c. Invoices Paid between March 15, 2023 to March 17, 2023
- d. Invoices to be Paid on March 21, 2023
- e. Used Car Lot License – B & P Speed Shop

PUBLIC COMMENT: One Person spoke concerning his recent experience at the March Board of Review.

MOTION #23.88 – 2ND READING & ADOPTION OF HISTORICAL COMMISSION ORDINANCE NO.

234: Motion made by Mr. Rimel; seconded by Mr. Bryant to approve the 2nd reading and adoption of Historical Commission Ordinance No. 234. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #23.89 – 2ND READING & ADOPTION OF ENGINEERING DESIGN STANDARDS

ORDINANCE AMENDMENT 210-1: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the 2nd reading and adoption of Engineering Design Standards Ordinance Amendment 210-1. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #23.90 – ADD STREET LIGHTING TO VARIOUS TOWNSHIP ROADS: Motion made by Mr. Rimel; seconded by Mr. Klemz to approve proceeding with the installation of street lighting as proposed in the March 21, 2023 Memorandum from the Supervisor and to allow Supervisor Al VanWashenova and Trustees Matt Rimel and Chris Collins to make a determination as to which street lights to remove and/or to proceed with at a cost not to exceed \$36,217.35. A roll call vote was taken. Mr. Bryant-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes. Motion carried 7-0.

DISCUSSION – MONROE COUNTY LIBRARY SYSTEM SERVICE AGREEMENT: The Board discussed this item.

MOTION #23.91 – TO WAIVE EMPLOYMENT POSTING REQUIREMENTS: Motion made by Mr. Mr. Klemz; seconded by Mr. Bryant to waive the current employment posting requirements for the full time position working in water utility billing and multi departmental clerical positions. A roll call vote was taken. Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #23.92 – FULL TIME EMPLOYEE – COLE MULLINS: Motion made by Mr. Rimel; seconded by Mr. Bryant to approve hiring Cole Mullins (current part time employee) as a Full Time Employee to work 3 days in the Water Utility Billing and 2 days as the Township’s Multi Departmental Clerical position at the wage scale that was presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Bryant-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #23.93 – ECONOMIC DEVELOPMENT DIRECTOR EXPENSE POLICY: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the Economic Development Director Expense Policy as proposed. A roll call vote was taken. Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #23.94 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the March 21, 2023 Board Workshop Meeting at 4:29 PM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk