

**ALAN (AL) VANWASHENOVA**

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**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

**CHRISTIAAN CARLTON**

**CHRIS COLLINS**

**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

**ASSESSING DEPARTMENT**

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**REGULAR TOWNSHIP MEETING MINUTES  
MAY 14, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on May 14, 2024 at 8:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Utility Director, Rich Weirich; Human Resources Director, Sarah Karl; Township Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Township Engineer, Mark Mathe; 2 persons and 2 off-duty firefighters were in attendance.

Supervisor VanWashenova declared there was quorum at 8:00 AM.

**CHANGES TO THE AGENDA:** None

**MOTION #24.110 – AGENDA APPROVAL:** Motion made by Mr. Carlton; seconded by Mr. Rimel to approve the May 14, 2024 agenda as presented. A voice vote was taken. Motion carried 7-0.

**MOTION #24.111 – APPROVAL OF MAY 14, 2024 CONSENT AGENDA:** Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a. April 16, 2024 – Board Workshop Meeting Minutes
- b. Invoices Paid between April 17, 2024 to May 10, 2024
- c. Invoices Paid on May 14, 2024

**PUBLIC COMMENT:** One person questioned the status of Camp Lord Willing.

**MOTION #24.112 – 2<sup>ND</sup> READING – ORDINANCE AMENDMENT 169-9:** Motion made by Mrs. Ellison; seconded by Mr. Rimel to have the 2<sup>nd</sup> reading and adoption of Ordinance Amendment 169-9. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #24.113 – 1<sup>ST</sup> READING OF ZONING MAP AMENDMENT – 079-011-01:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the 1<sup>st</sup> reading of Zoning Map Amendment for 079-011-01 from II,

Industrial to C2, General Commercial. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Byrant-Yes. Motion carried 7-0.

**MOTION #24.114 – DTE D3.3 INTERRUPTIBLE SERVICE AGREEMENT – KIWANIS HALL:** Motion made by Mr. Bryant; seconded by Mr. Collins to table this item. A voice vote was taken. Motion carried 7-0.

**MOTION #24.115 – REVIEW CROSS TILE REPLACEMENT – MONROE COUNTY ROAD COMMISSION:** Motion made by Mr. Collins; seconded by Mr. Klemz to approve the Monroe County Road Commission contracts for Heiss Road & Buhl Road drainage projects at a cost not to exceed \$9000 for the Township's share. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #24.116 – VACANT LOT PROPOSAL OF TOWNSHIP PROPERTY – 476-022-00 – N DIXIE/NADEAU:** Motion made by Mr. Rimel; seconded by Mr. Bryant to authorize the Township Clerk to sign the property combination paperwork to combine Parcel ID# 476-022-00 with Parcel ID# 476-028-01. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #24.117 – PART TIME SEASONAL GRASS ENFORCEMENT OFFICER:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve hiring Logan Burkmeier for the Part Time Seasonal Grass Enforcement Officer position for 5/15/24 to 10/15/24 at \$20.24 per hour. A roll call vote was taken. Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #24.118 – REQUEST TO PLACE FIRE MILLAGE RENEWAL ON AUGUST 6, 2024 ELECTION:** Motion made by Mr. Klemz; seconded by Mr. Carlton to approve the Resolution to Adopt Fire Millage Ballot Language and Direct Placement on August 2024 Election Ballot. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #24.119 – REVIEW WATER/DPW PERSONNEL POLICY:** Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the DPW Personnel Policy as submitted. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #24.120 – REVIEW TOWNSHIP HALL PERSONNEL POLICY:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Frenchtown Charter Township Personnel Policy as submitted. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

**MOTION #24.121 – FIRE CHIEF THREE YEAR EMPLOYMENT AGREEMENT:** Motion made by Mr. Collins; seconded by Mr. Klemz to approve the Fire Chief's Employment Agreement with an effective date of October 3, 2024 as submitted. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** None

**MOTION #24.122 – CLOSED SESSION UNDER OPEN MEETINGS ACT 8D & 8H:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve going into Closed Session under Open Meetings Act 8d & 8h and to include the Township Attorney, Deputy Clerk, DPW Director, Twp Engineer; Building Official and Economic Development Director. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0. This vote was taken at 9:07 am.

**MOTION #24.123 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION**

**MINUTES/RECONVENE INTO REGULAR MEETING:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 10:05 am.

**MOTION #24.124:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to authorize the Township Attorney and Development Director to proceed with the agreement as discussed. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #24.125 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the May 14, 2024 Regular Board Meeting at 10:06 AM. A voice vote was taken. Motion carried 7-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk