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**FRENCHTOWN CHARTER TOWNSHIP**

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*TRUSTEES*

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**REGULAR TOWNSHIP MEETING MINUTES  
MAY 23, 2023**

A Rescheduled Regular Meeting of the Frenchtown Charter Township Board was held on May 23, 2023 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton - EXCUSED
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Economic Development and Public Safety Director, Dave Uhl; Building Official, Gary Dahl; Recreation Director, Phil Coyle; 1 on duty firefighter and 5 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 7:04 PM.

**CHANGES TO THE AGENDA:** Add Agenda item 8A, Back up engineering options, 14A, Hiring in Clerk’s office & Multi-Department Clerical and 14B, Concession stand.

**MOTION #23.153 – AGENDA APPROVAL:** Motion was made by Mrs. Ellison; seconded by Mr. Bryant to approve the May 23, 2023 agenda as amended. A voice vote was taken. Motion carried 6-0.

**MOTION #23.154 – APPROVAL OF MAY 23, 2023 CONSENT AGENDA:** Motion made was Mrs. Ellison; seconded by Mr. Rimel to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**CONSENT AGENDA:**

- a. May 16, 2023 – Regular Board Meeting Minutes
- b. May 16, 2023 – Special Meeting Minutes
- c. Invoices Paid between May 17, 2023 to May 19, 2023
- d. Invoices to be Paid on May 23, 2023

**PUBLIC COMMENT:** None

**MOTION #23.155 – DISCUSSION – LOT 7 IN BUSINESS PARK SALE CONTRACT:** Motion made by Mr. Rimel; seconded by Mr. Bryant to approve the purchase agreement for Lot 7 in the Frenchtown Business Park with the changes proposed by the Township Attorney. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes. Motion carried 6-0.

**MOTION #23.156 – BACKUP ENGINEERING OPTIONS:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve contracting with Tetra Tech as the Township’s backup engineering firm. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #23.157 – DISCUSSION – 2<sup>ND</sup> READING & ADOPTION – NEW ZONING ORDINANCE 300 AND NEW ZONING MAP:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve 2<sup>nd</sup> reading and adoption of Zoning Ordinance No. 300 and Zoning Map. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Collins; Mr. Rimel-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #23.158 – DISCUSSION – PURCHASE REQUEST – STORZ HYDRANT ADAPTERS & CAPS – WATER DEPARTMENT:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve 350 adapters and caps from Hydra Shield at a cost not to exceed \$97,000.00 A roll call vote was taken. Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #23.159 – DISCUSSION – PURCHASE OFFER – PURCHASE REQUEST – 2023 POLARIS RANGER SP 570 - WATER DEPARTMENT:** Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve purchasing a 2023 Polaris Ranger SP 570 from Monroe Motorsports for the Water Department at a cost not to exceed \$13,980.90. A roll call was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

**MOTION #23.160 - DISCUSSION – YOUTH BASEBALL/SOFTBALL PER UNIFORM MOTION OVERAGE:** Motion made by Mr. Rimel; seconded by Mr. Bryant to approve the Youth Baseball and Softball per uniform overage as presented. A roll call vote was taken. Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #23.161 – DISCUSSION – ELECTRONIC DOCUMENT STORAGE OPTIONS – 15 REMAINING BOXES:** Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve the proposed scanning agreement with Superior Document Solutions to finish scanning the 15 remaining boxes for parcel files at a cost not to exceed \$6,499.95 with a 10% contingency. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #23.162 – DISCUSSION – PURCHASE 10 LAPTOPS – FIRE DEPARTMENT:** Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve purchasing 10 laptops for the Fire Department at a cost not to exceed \$5,500.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 6-0.

**MOTION #23.163 – TO WAIVE HIRING COMMITTEE REQUIREMENT FOR 2 EMPLOYMENT POSITIONS:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the one time waiver of the current Hiring Committee requirements for for the Multi Departmental position and Voter Registration position. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 6-0.

**MOTION #23.164 – CONCESSION STAND POLICY – REC DEPARTMENT:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to authorize the Twp Attorney to draft a concession stand policy. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 6-0.

**PUBLIC COMMENT:** None

**MOTION #23.165 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to adjourn the May 23, 2023 Regular Board Meeting at 8:03 PM. A voice vote was taken. Motion carried 6-0.