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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
MAY 9, 2023**

A Rescheduled Regular Meeting of the Frenchtown Charter Township Board was held on May 9, 2023 at 8:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison - EXCUSED	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Township Labor Attorney, Steve Schwartz via ZOOM; Monroe County Sheriff, Troy Goodnough; Municipal Project Architect, Jim Jacobs and 10 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 8:03 AM.

CHANGES TO THE AGENDA: Add Agenda item 17A, Building Department Plotter.

MOTION #23.120 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the May 9, 2023 agenda as amended. A voice vote was taken. Motion carried 6-0.

MOTION #23.121 – APPROVAL OF MAY 9, 2023 CONSENT AGENDA: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a. April 25, 2023 – Regular Board Meeting Minutes
- b. Invoices Paid between April 26, 2023 to May 5, 2023
- c. Invoices to be Paid on May 9, 2023

PUBLIC COMMENT: One person spoke and passed out information on Short Term Rentals. Clerk Bryant was asked to read out loud the Resolution Holding Second Reading and Adopting Interim Zoning Ordinance Amendment Establishing a Moratorium on Short Term rental and Zoning Ordinance Amendment Ord No. 200-161. One person spoke and passed out information to the Board regarding court rulings relating to Short Term rentals.

MOTION #23.122 – CLOSED SESSION – UNDER OPEN MEETINGS ACT 8D: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve going into Closed Session under Open Meetings Act 8d and to

include the Township Attorney, Deputy Clerk, Economic Development Director, Tim Lake of the Monroe County BDC and Todd Dickerson. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes. Motion carried 6-0. This vote was taken at 8:44 am.

MOTION #23.123 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION

MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the minutes of Closed Session under Section 8d and to reconvene in open session. A voice vote was taken. Motion carried 6-0. This vote was taken at 9:30 am.

MOTION #23.124 – WE REALTY SOLUTIONS PROPOSAL & AGREEMENT: Motion made by Mr. Collins; seconded by Mr. Klemz to approve entering into a 2-year contract with WE Realty Solutions at a cost not to exceed \$7,500.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 6-0

MOTION #23.125 – CLOSED SESSION – UNDER OPEN MEETINGS ACT 8C: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve going into Closed Session under Open Meetings Act 8c and to include the Township Attorney, Township Labor Attorney via Zoom, Deputy Clerk and Public Safety Director. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 6-0. This vote was taken at 9:41 am.

MOTION #23.126 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION

MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Rimel; seconded by Mr. Collins to approve the minutes of Closed Session under Section 8c and to reconvene in open session. A voice vote was taken. Motion carried 6-0. This vote was taken at 10:05 am.

MOTION #23.127 – DISCUSSION – PURCHASE OFFER – LOT 7 IN THE INDUSTRIAL PARK: Motion made by Mr. Rimel; seconded by Mr. Bryan to authorize the Township Attorney to make the necessary revisions with the Broker and bring the proposal back to the Board. A roll call vote was taken. Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 6-0.

MOTION #23.128 – DISCUSSION – LEASE AMENDMENT PROPOSAL FOR CELL TOWER AT FIRE STATION#1: Motion made by Mr. Klemz; seconded by Mr. Rimel to approve the lease amendment proposal for the Cell Tower located on Fire Station #1 property with the Township Attorney to make the necessary changes. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-No; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Rimel-Yes. Motion carried 5-1.

MOTION #23.129 – DISCUSSION – SYNCTA CROSS SOFTWARE FOR WATER DEPT: Motion made by Mr. Klemz; seconded by Mr. Bryant to approve purchasing Syncta Cross Connection Software by Watts for the Township Water Department at a cost not to exceed \$5,000.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

MOTION #23.130 – DISCUSSION – CRG ELECTRIC CONTRACT FOR TOWNSHIP HALL

GENERATOR: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve yearly maintenance for the Township generator at a cost not to exceed \$1,900.00. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 6-0.

MOTION #23.131 – DISCUSSION – AGREEMENT OFFICE 365: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the annual billing for 2023-2024 Agreement for Office 365 from Tech Experts at a cost not to exceed \$10,851.50. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #23.132 – DISCUSSION – 2023 LAWN TREATMENT BIDS: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve low bidder Dave's Complete Lawn Care for lawn treatments at a cost not to

exceed \$10,495.00. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz- Yes; Mr. Rimel-Yes. Motion carried 6-0.

MOTION #23.133 – DISCUSSION – BIDS FOR GARAGE DOOR OPENER: Motion made by Mr. Collins; seconded by Mr. Rimel to approve low bidder Quality Overhead Door at a cost not to exceed \$1,240.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes. Motion carried 6-0.

MOTION #23.134 – DISCUSSION – PROPOSED MUNICIPAL COMPLEX PROJECT BIDS: Motion made by Mr. Klemz; seconded by Mr. Bryant to approve proceeding with the full scope of the proposed project with base bids and no alternates at a cost not to exceed \$11,972,267.00 and to authorize the Development Committee to interview and negotiate with the bidders and to sign the contract with the selected Bidder or Bidders. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 6-0.

MOTION #23.135 – EXTEND 3 HOUR MEETING TIME: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve extending 3-hour meeting time. A voice vote was taken. Motion carried 6-0.

MOTION #23.136 – BUILDING DEPARTMENT LARGE FORMAT PLOTTER: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve purchasing a Ricoh IM CW2200- Inkjet Wide Format at a cost not to exceed \$7,376.88 from Perry proTECH. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes. Motion carried 6-0.

PUBLIC COMMENT: None

MOTION #23.137 – TYLER MARTIN RESIGNATION: Motion made by Mr. Bryant; seconded by Mr. Carlton to accept and place on file Tyler Martin’s Resignation letter and to authorize the Utility Director to advertise to fill the vacancy. A roll call vote was taken. Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

MOTION #23.138 – CLOTHING ALLOWANCE FOR TOWNSHIP MAINTENANCE POSITION: Motion made by Mr. Carlton; seconded by Mr. Bryant to approve an annual clothing/boots allowance of \$400.00 for the Township Maintenance position. A roll call vote was taken. Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 6-0.

MOTION #23.139 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the May 9, 2023 Regular Board Meeting at 11:31 AM. A voice vote was taken. Motion carried 6-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk