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FRENCHTOWN CHARTER TOWNSHIP

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**BOARD WORKSHOP MEETING MINUTES
NOVEMBER 15, 2022**

A Regular Meeting of the Frenchtown Charter Township Board was held on November 15, 2022 at 2:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel - EXCUSED
SUPERVISOR – Al VanWashenova was excused at 2:30 pm	TRUSTEE – Chris Collins was seated at 2:10 pm
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Richard Weirich; Fire Chief, Wendy Stevens; Economic/Public Safety Director, Dave Uhl; Resort District Director, Larry Smith and 7 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 2:05 PM.

CHANGES TO THE AGENDA: Add the following Agenda items: 15A, Set Public Hearing Date for 2023 Budget; 15B, Recycling; 15C, HR; 15D, Screen for Lobby and Outdoor Display; 15E, Laptops for Trustees and 15F, Kiwanis Hall Refund.

MOTION #22.327– AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the November 15, 2022 agenda as amended. A voice vote was taken. Motion carried 5-0.

MOTION #22.328 – APPROVAL OF NOVEMBER 15, 2022 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 5-0.

CONSENT AGENDA:

- a. October 25, 2022 – Regular Board Meeting Minutes
- b. Invoices paid between October 26, 2022 to November 10, 2022
- c. Invoices to be Paid on November 15, 2022
- d. Peddler’s License – Monroe Exchange Club

PUBLIC COMMENT: None

MOTION #22.329 – DISCUSSION – 2023 HOLIDAY SCHEDULE: Motion made by Mr. Klemz; seconded by Mr. Bryant to approve the 2023 Holiday Schedule as proposed. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes. Motion carried 5-0.

Mr. Collins was seated at 2:10 pm.

MOTION #22.330 – 2ND READING – FLOOD CONTROL DEVICE ORDINANCE AMENDMENT 207-1:

Resort District Authority Director Mr. Larry Smith spoke regarding the proposed Ordinance and then several persons had various questions regarding the proposed Ordinance amendment. Motion made by Mr. Collins; seconded by Mrs. Ellison to table this item until Resort District can get an updated plan. A voice vote was taken. Motion carried 6-0.

MOTION #22.331 – EXCUSE SUPERVISOR AND APPOINT TEMPORARY CHAIR: Motion made by Mr. Carlton; seconded by Mrs. Ellison to approve excusing Mr. VanWashenova from the meeting at 2:30 pm and appoint Mr. Bryant as the Acting Chair for the remainder of the meeting. A voice vote was taken. Motion carried 6-0.

MOTION #22.332 – 2ND READING OF ZONING MAP AMENDMENT 200-159: Motion made by Mr. Klemz; seconded by Mr. Carlton to approve the 2nd reading and adoption of Zoning Map Amendment 200-159 rezoning parcel Nos. 58-07-476-006-00 and 58-07-476-008-00 from AG Agricultural to PS Public Service. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 5-0.

MOTION #22.333 – 2ND READING OF WATER SYSTEM ORDINANCE AMENDMENT NO. 201-7: Motion made by Mrs. Ellison; seconded by Mr. Collins to approve the 2nd reading and adoption of Water System Ordinance Amendment No. 201-7. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 5-0.

MOTION #22.334 – RESOLUTION ADOPTING AMENDED SCHEDULE OF RATES AND CHARGES TO TOWNSHIP WATER SYSTEM ORDINANCE NO. 201: Motion made by Mrs. Ellison; seconded by Mr. Carlton to adopt the Resolution Adopting Amended Schedule of Rates and Charges to Township Water System Ordinance No. 201. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 5-0.

MOTION #22.335 – DISCUSSION - PURCHASE OF NEW FIRE HOSE: Motion made by Mr. Collins; seconded by Mr. Klemz to approve the purchase of Fire Hose from West Shore at a cost not to exceed \$10,531.00. A roll call vote was taken. Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes. Motion carried 5-0.

MOTION #22.336 – DISCUSSION – PURCHASE 3 COPY MACHINES: Motion made by Mr. Bryant; seconded by Mrs. Ellison to purchase 3 copy machines from Perry ProTech at a cost not to exceed \$17,245.11. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes. Motion carried 5-0.

DISCUSSION – 2023 TOWNSHIP HALL WAGE INCREASES: The Board discussed this item.

MOTION #22.337 – SET PUBLIC HEARING FOR 2023 BUDGET: Motion made by Mr. Bryant; seconded by Mr. Klemz to set the Public Hearing for the 2023 Budget for December 13, 2022 at 3:00 pm. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 5-0.

DISCUSSION – RECYCLING SATELLITE LOCATION: The Board discussed this item.

DISCUSSION – HUMAN RESOURCES: The Board discussed this item.

MOTION #22.338 – SCREEN FOR LOBBY AND OUTDOOR DISPLAY: Motion made by Mr. Klemz; seconded by Mr. Collins to approve a cost not to exceed \$4,500 for Lobby TV and outdoor cabinet. A roll call vote

was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 5-0.

MOTION #22.339 – PURCHASE 5 LAPTOPS FOR BOARD MEMBERS: Motion made Mr. Bryant; seconded by Mrs. Ellison to approve purchasing 5 laptops at a cost not to exceed \$5,000.00. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Collins-Yes. Motion carried 5-0.

MOTION #22.340 – KIWANIS HALL REFUND – LISA BEACH: Motion made by Mr. Bryant; seconded by Mr. Carlton to refund Lisa Beach for Kiwanis Hall rental fee. A roll call vote was taken. Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes. Motion carried 5-0.

PUBLIC COMMENT: None

MOTION #22.341: Motion made by Mr. Collins; seconded by Mr. Klemz to authorize the Director of Economic Development Dave Uhl to utilize Community Image Builders (CIB) for planning services on an as needed basis. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes. Motion carried 5-0.

MOTION #22.342 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the November 15, 2022 Board Workshop Meeting at 3:57 PM. A voice vote was taken. Motion carried 5-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk: