

ALAN (AL) VANWASHENOVA

Supervisor - (734) 242-5904
Fax - (734) 242-8589

KYLE T. BRYANT

Clerk - (734) 242-5800
Fax: (734) 242-1508

JULIE A. ELLISON

Treasurer - (734) 242-5902
Fax: (734) 242-1508

BUILDING DEPARTMENT

(734) 242-5900
Fax: (734) 242-1634



FRENCHTOWN CHARTER TOWNSHIP

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

CHRISTIAAN CARLTON

CHRIS COLLINS

GARY KLEMZ

MATT RIMEL

TRUSTEES

ASSESSING DEPARTMENT

(734) 242-8588

**BOARD WORKSHOP MEETING MINUTES
NOVEMBER 21, 2023**

A Regular Meeting of the Frenchtown Charter Township Board was held on November 21, 2023 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Economic Development and Public Safety Director, Dave Uhl; Recreation Director, Phil Coyle; Utility Director, Richard Weirich; Human Resource Director, Sarah Karl via ZOOM; Building Official, Gary Dahl; Monroe County Sheriff, Troy Goodnough and 2 persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:01 PM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #23.342 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the November 21, 2023 agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #23.343 – APPROVAL OF NOVEMBER 21, 2023 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. November 14, 2023 –Regular Board Meeting Minutes
- b. Invoices Paid between November 15, 2023 to November 17, 2023
- c. Invoices to be Paid on November 21, 2023

PUBLIC COMMENT: Two persons spoke regarding if any enforcement has started at Camp Lord Willing.

MOTION #23.344 – DISCUSSION –: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the price increase as submitted. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #23.345 – DISCUSSION – REVIEW DAVE’S LAWN CARE QUOTE FOR 2024 SEASON: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve Dave’s Lawn Care quote for the 2024 Season at

a cost not to exceed \$20,990.00. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #23.346 – DISCUSSION – RESOLUTION ADOPTING AMENDED SCHEDULE OF RATES & CHARGES TO WATER SYSTEM ORDINANCE 201: Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve the Resolution Adopting Amended Schedule of Rates & Charges to Water System Ordinance No. 201. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

DISCUSSION – FIRE DEPARTMENT 2024 BUDGET: The Board discussed this item.

MOTION #23.347 – 2023 REMAINING TAX ROLL RESOLUTIONS: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the 2023 remaining Tax Roll Resolutions for Weed Cutting, Delinquent Assessments; Tax Fee and Penalty; Delinquent Utilities; Street Lighting and Senior Citizens Tax Penalty Waiver as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

DISCUSSION – PROPOSED 2024 BUDGET: The Board discussed this item.

MOTION #23.348 – DISCUSSION – AMENDED HOLIDAY SCHEDULE: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve amended the 2023 Holiday Schedule to reflect closing the Township Hall on Monday and Tuesday, December 25 & 26, 2023 and not December 22. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #23.349 – CLOSED SESSION – OPEN MEETINGS ACT 8H: Motion made by Mrs. Ellison; seconded by Mr. Klemz to go into Closed Session under Open Meetings Act 8h to discuss correspondence from the Township Attorney and to include Township Attorney, Deputy Clerk and Human Resources Director via ZOOM. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0. This vote was taken at 3:42 pm.

MOTION #23.350 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Rimel; seconded by Mrs. Ellison to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 4:40 pm.

MOTION #23.351 – HUMAN RESOURCE DIRECTOR AUTHORIZATION: Motion made by Mr. Rimel; seconded by Mr. Collins effective immediately the Human Resource Director prior approval is required for employees seeking to alternate work schedules or modifying lunch hours without use of paid time off, personal leave or vacation. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #23.352 – ATTORNEY HOURLY RATE INCREASE: Motion made by Mr. Bryant; seconded by Mr. Klemz to authorize an hourly rate increase for our Township Attorney, Kerry Bondy as discussed. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #23.353 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the November 21, 2023 Board Workshop Meeting at 4:56 PM. A voice vote was taken. Motion carried 7-0.