

**ALAN (AL) VANWASHENOVA**

Supervisor - (734) 242-5904  
Fax - (734) 242-8589

**KYLE T. BRYANT**

Clerk - (734) 242-5800  
Fax: (734) 242-1508

**JULIE A. ELLISON**

Treasurer - (734) 242-5902  
Fax: (734) 242-1508

**BUILDING DEPARTMENT**

(734) 242-5900  
Fax: (734) 242-1634



**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

**CHRISTIAAN CARLTON**

**CHRIS COLLINS**

**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

**ASSESSING DEPARTMENT**

(734) 242-8588

**BOARD WORKSHOP MEETING MINUTES  
OCTOBER 17, 2023**

A Regular Meeting of the Frenchtown Charter Township Board was held on October 17, 2023 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Economic Development and Public Safety Director, Dave Uhl; Recreation Director, Phil Coyle; Utility Director, Richard Weirich; Human Resource Director, Sarah Karl via ZOOM; Township Planning Consultant, Kelly McIntyre; 1 off-duty firefighter and 2 persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:02 PM.

**CHANGES TO THE AGENDA:** Add Agenda item 12A, Change Order #3 to the Municipal Project.

**MOTION #23.306 – AGENDA APPROVAL:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the October 17, 2023 agenda as amended. A voice vote was taken. Motion carried 7-0.

**MOTION #23.307 – APPROVAL OF OCTOBER 17, 2023 CONSENT AGENDA:** Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a. October 10, 2023 –Regular Board Meeting Minutes
- b. Invoices Paid between October 11, 2023 to October 13, 2023
- c. Invoices to be Paid on October 17, 2023

**PUBLIC COMMENT:** One person spoke to the Board regarding the next steps that can be taken regarding the pony that lives in a residential home in Detroit Beach.

**MOTION #23.308 – DISCUSSION – REVIEW UPDATE TO OVERTIME POLICY:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the proposed update to the Overtime Policy in the Township Hall’s Personnel Policy. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

**MOTION #23.309 – DISCUSSION – REVIEW LEAVE BANK DONATION POLICY:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Proposed Leave Bank Donation Policy for general hall and water employees which shall automatically expire in 6 months. A roll call vote was taken. Mr. Rimel-No; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-1.

**MOTION #23.310 – DISCUSSION – MICHIGAN GAS UTILITIES FRANCHISE RENEWAL REQUEST:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to have the 1<sup>st</sup> reading of Michigan Gas Utilities Franchise Ordinance 235 which will replace existing Ordinance 170. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

**MOTION #23.311 – WATER PLANT SECURITY PROJECT – DOOR SWIPES & ADDITION OF 9 NEW CAMERAS:** Motion made by Mr. Collins; seconded by Mr. Rimel to approve contracting with Access & Alarm at a cost not to exceed \$66,500.00. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #23.312 – REMOVE FROM TABLE – 1<sup>ST</sup> READING OF VARIOUS ZONING TEXT AMENDMENTS:** Motion made by Mr. Bryant; seconded by Mr. Carlton to remove this item from table. A voice vote was taken. Motion carried 7-0.

**MOTION #23.313 – 1<sup>ST</sup> READING OF VARIOUS ZONING TEXT AMENDMENTS NO 300-04:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the 1<sup>st</sup> reading of the various Zoning Text Amendments No. 300-04 but removing Section 4.35 regarding Outdoor Storage which shall be further reviewed and considered at a later date. A roll call vote was taken. Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #23.314 – CHANGE ORDER #3 FOR THE FCT MUNICIPAL PROJECT:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve change order #3 at a cost not to exceed \$43,844.09. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**PUBLIC COMMENT:** None

**MOTION #23.315 – FORM DEPARTMENT OF PUBLIC WORKS COMMITTEE:** Motion made by Mr. Bryant; seconded by Mr. Collins to appoint Kyle Bryant, Julie Ellison and Gary Klemz to the Department of Public Works Committee. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes. Motion carried 7-0.

**MOTION #23.316 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the October 17, 2023 Board Workshop Meeting at 4:34 PM. A voice vote was taken. Motion carried 7-0.

---

Al VanWashenova, Township Supervisor

---

Kyle Bryant, Township Clerk