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FRENCHTOWN CHARTER TOWNSHIP

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**REGULAR TOWNSHIP MEETING MINUTES
OCTOBER 8, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on October 8, 2024 at 8:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	DEPUTY CLERK – Jessica Burt

Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Township Engineer, Mark Mathe; 3 staff members from Community Image Builders, Township Planners; 2 firefighters and 11 persons were in attendance.

Supervisor VanWashenova declared there was quorum at 8:01 AM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #24.238 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the October 8, 2024 agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #24.239 – APPROVAL OF OCTOBER 8, 2024 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0

CONSENT AGENDA:

- a. September 24, 2024 – Regular Township Meeting Minutes
- b. Invoices Paid between September 25, 2024 to October 4, 2024
- c. Invoices Paid on October 8, 2024

PUBLIC COMMENT: One person questioned the status of Camp Lord Willing.

MOTION #24.240 – OPEN PUBLIC HEARING – CORRIDOR IMPROVEMENT AUTHORITIES – NORTH DIXIE HIGHWAY & TELEGRAPH ROAD DEVELOPMENT PLANS AND TAX INCREMENT FINANCING PLANS: Motion made Mr. Collins; seconded by Mrs. Ellison to open the Public Hearing at 8:09 am. A voice vote was taken. Motion carried 7-0.

DISCUSSION – CORRIDOR IMPROVEMENT AUTHORITIES – NORTH DIXIE HIGHWAY & TELEGRAPH ROAD DEVELOPMENT & TAX INCREMENT FINANCING PLANS: Elena Moeller-

Younger of Township Planning Consultants Community Image Builder gave a presentation to the Board and public regarding Telegraph Road & North Dixie Highway Corridor Improvement Authority Development and Tax Increment Financing Plans. Board Members & persons in the public had comments. The Supervisor asked several times if anyone in the audience had any more questions or comments and provided an opportunity for interested persons to speak. A copy of the PowerPoint presentation is being persevered and is available for review.

MOTION #24.241 – CLOSE THE PUBLIC HEARING: Motion made by Mrs. Ellison; seconded by Mr. Klemz to close the Public Hearing on the Telegraph Road and North Dixie Highway Development and Tax Increment Financing Plans at 8:24 am. A voice vote was taken. Motion carried 7-0.

MOTION #24.242 – RESOLUTION APPROVING THE TELEGRAPH ROAD CORRIDOR IMPROVEMENT AUTHORITY AND DIXIE HIGHWAY CORRIDOR IMPROVEMENT AUTHORITY DEVELOPMENT AND TAX INCREMENT FINANCING PLANS: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the Resolution Approving the Telegraph Road Corridor Improvement Authority and Dixie Highway Corridor Improvement Authority Development and Tax Increment Financing Plans. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

DISCUSSION – RAILROAD CAMERAS: The Board discussed this item.

MOTION #24.243 – SEMCOG EXECUTIVE MEETING LOCATION: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve allowing the SEMCOG Executive Meeting to be held at the Community Center at the Municipal Center Site at no cost for the reason that the Township is a participating member of SEMCOG, for their March 2025 meeting date with the condition that a formal request is received from SEMCOG. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #24.244 – DISCUSSION – START A WORKSTATION COMPUTER REPLACEMENT PROGRAM: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the replacement of up to 10 workstation computers for 1 year with correction of the quote/proposal from Tech Experts to provide that the Township Hall keep the old computer workstations at a cost not to exceed \$14,775.40. A roll call vote was taken. Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #24.245 – DISCUSSION – REVIEW BIDS FOR ASPHALT REPLACEMENT: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve The Jeffery Company quotes for seal coating the parking lot of the Senior Center at a cost of \$11,684.00; Nadeau Road Library parking lot resurfacing as soon as possible at a cost of \$40,659.00; Seal coating the parking lot of Township Hall at a cost of \$8,968.00; in 2025 to complete the following: FD#3 resurface at a cost of \$34,984.00; FD#2 seal coating at a cost of \$10,974.00; FD#1 resurface at a cost of \$61,268.00 and Vivian Road Library at a cost of \$14,429.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0

MOTION #24.246 – DISCUSSION – REVIEW BIDS FOR ELECTRONIC SIGNAGE – MUNICIPAL CENTER, TOWNSHIP HALL, FIRE STATIONS 1 & 2 AND WATER TREATMENT PLANT: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve low bidder Electro-Matic Visual, Inc at a cost not to exceed \$169,389.51 with 50% deposit required. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-No; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-No; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 5-2.

MOTION #24.247 – PURCHASE REQUEST – PLOW & SALTER FOR F350 – DPW DEPARTMENT: Motion made Mr. Klemz; seconded by Mr. Bryant to table this item. A voice vote was made. Motion carried 7-0.

MOTION #24.248 – PURCHASE REQUEST – REPLACEMENT FIRE HOSE – FIRE DEPARTMENT:

Motion made by Mr. Klemz; seconded by Mr. Bryant to approve purchasing Fire hose from West Shore Fire Inc at a cost not to exceed \$11,340.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #24.249 – MEDICAL INSURANCE PLANS FOR 2025: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the renewal of 3 Medical Health Plan options for 2025 as follows: BCBS (PPO); BCN (HMO \$2,000/0%) and BCN (HMO \$250/20%). A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.250 – RENEWAL OF DELTA DENTAL PLAN FOR 2025: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the renewal of Delta Dental plan. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #24.251 – VISION COVERAGE FOR 2025: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve BCBS VSP for Vision Coverage for 2025. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.252 – HMO HSA COVERAGE FOR CALENDAR YEAR 2025: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve 40% of the annual savings to the Township of higher premium plan being contributed to HSA money to be contributed in split payments on the 2nd pay period of the year and after July 1 2025 for Full Time Active Employees (Single \$882.65, Double \$2118.38, Family \$2647.97) with the understanding that any new hires eligible for coverage who select BCBS HMO plan shall receive a prorated HSA amount based on months of coverage. A roll call vote was taken. Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #24.253 – CASH IN LIEU PAYMENT: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the same rates as 2024 for full-time employee single, double or family insurance rate to be paid to those employees prorated over 26 pay periods for Full Time Active Employees who are eligible for coverage but opt-out of the Township insurance's because they have alternate insurance coverage. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #24.254 – RESOLUTION EXEMPTING FCT FROM REQUIREMENTS OF PA 152 OF 2011 FOR CALENDAR YEAR 2025: Motion made by Mr. VanWashenova; seconded by Mrs. Ellison to adopt the Resolution Exempting Frenchtown Charter Township from Requirements of PA 152 of 2011 for Calendar Year 2025. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.255 – RENEWAL LIFE & AD&D: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve Mutual of Omaha's proposal to provide the Township sponsored Life Insurance & AD&D and Voluntary benefit options of 2025. A roll call vote was taken. Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.256 – MUNICIPAL COMMUNITY CENTER HIRING COMMITTEE'S RECOMMENDATION: Motion made by Mr. Bryant; seconded by Mr. Collins to approve HR Director to start background investigations on 2 applications and to revise the job descriptions into 2 separate positions. A roll call vote was taken. Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #24.257 – DISCUSSION – LOCKERS & SHELVING UNITS – MUNICIPAL CENTER: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the Locker & Shelving Units for the Municipal Center as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

PUBLIC COMMENT: One person informed the Board that there may be options for lockers by the company that provides the uniforms.

MOTION #24.258 – TEMPORARY BLIGHT INSPECTOR: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the request for Steve Peterson to work as a Temporary Ordinance Enforcement Officer for 4 to 6 weeks starting now at the Part Time rate of pay of \$20.24 per hour in the absence of the current Ordinance Enforcement Officer. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #24.259 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the October 8, 2024 Regular Board Meeting at 10:14 AM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk