

FRENCHTOWN CHARTER TOWNSHIP  
PLANNING COMMISSION MEETING  
August 15, 2024

The meeting was called to order at 7:00 p.m.

Roll call: Bill VanDaele Don Abrams  
Dennis Staelgraeve Fred Calkins  
Chris Collins Brian Dotson

SIG *Fredrick Calkins*  
**APPROVED**

Absent: Tim Stiff

Also present: Justin Sprague, CIB Planning, Frenchtown Charter Township Planner  
Al VanWashenova, Supervisor, Frenchtown Charter Township

0 interested citizens in person.

**Item No. 1 Call to Order.**

A quorum being present, Dennis Staelgraeve called the meeting to order at 7:00 PM. This meeting was held under the Open Meetings Act.

Pledge of Allegiance was observed.

**Item No. 2 Roll Call.**

Roll Call Performed.

Tim Stiff absent.

**Item No. 3 Approval of Agenda.**

**Motion**

Moved By: Bill VanDaele Supported By: Don Abrams

A motion was made to approve the Agenda.

MUC

**Item No. 4 Approval of Minutes of July 18, 2024, Meeting.**

**Motion**

Moved By: Brian Dotson Supported By: Don Abrams

A motion was made to approve the minutes for the July 18, 2024, Planning Commission meeting.

**Item No. 5 Public Comment on Non-agenda Items Only.**

There were no public comments.

**Item No. 6 New Business**

**a. Public Hearing: Lighting Ordinance Amendments**

**The purpose of the public hearing is to hear and consider comments from the public on amendments to Article 5, Development Standards, Section 5.02 Outdoor Lighting.**

Justin Sprague gave his presentation on the proposed amendments.

**Motion**

Moved By: Fred Calkins

Supported By: Don Abrams

A Motion was made to open the hearing to the public at 7:07 p.m.

MUC

There were no public comments.

**Motion**

Moved By: Bill VanDaele

Supported By: Chris Collins

A Motion was made to close the hearing to the public at 7:08 p.m.

MUC

Members discussed.

**Motion**

Moved By: Bill VanDaele

Supported By: Chris Collins

A Motion was made to recommend approval to the Frenchtown Township Board the Amendments to Article 5, Development Standards, Section 5.02 Outdoor Lighting.

Roll Call: VanDaele - Y                      Staelgraeve - Y                      Calkins- Y  
                 Collins - Y                                      Abrams- Y                                      Dotson- Y

6- Yes votes, 0 - No votes  
MUC

**b. Public Hearing: Electronic Message Signs**

**The purpose of the public hearing is to hear and consider comments from the public on amendments to Article 5, Development Standards, Section 5.08 Signage.**

Justin Sprague gave his presentation on the proposed amendments.

**Motion**

Moved By: Don Abrams    Supported By: Chris Collins

A Motion was made to open the hearing to the public at 7:16 p.m.

MUC

There were no public comments.

**Motion**

Moved By: Chris Collins    Supported By: Bill Vandaele

A Motion was made to close the hearing to the public at 7:17 p.m.

MUC

Members discussed.

**Motion**

Moved By: Chris Collins    Supported By: Don Abrams

A Motion was made to recommend approval to the Frenchtown Township Board for the Amendments to Article 5, Development Standards, Section 5.08 Signage.

Roll Call: VanDaele - Y                      Staelgraeve - Y                      Calkins- Y  
                  Collins - Y                                      Abrams- Y                                      Dotson- Y

6- Yes votes, 0 - No votes  
MUC

**Item No. 7 Old Business**

No old Business.

**Item No. 8 Board Reports and Administrative Update.**

**a. Administrative Review Update**

1. R-1-R Dimensional Standards update on progress from Planner.
2. Campground: Joint Meeting between Planning Commission and Township Board to be scheduled.
3. Master Plan update in progress.

**b. Township Board Report**

Nothing for discussion.

**c. ZBA Report**

Nothing to report. No meeting was held.

**d. Master Plan Update-** Revisions are in process.

**e. Next Planning Commission Meeting– September 19, 2024**

**Item No. 9 Public Comment on Non-agenda Items Only.**

No Public comments.

**Item No. 10 Adjournment**

**Motion**

Moved By: Don Abrams

Supported By: Chris Collins

A motion was made to adjourn the meeting at 7:44 p.m.

MUC