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FRENCHTOWN CHARTER TOWNSHIP

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**BOARD WORKSHOP MEETING MINUTES
SEPTEMBER 19, 2023**

A Regular Meeting of the Frenchtown Charter Township Board was held on September 19, 2023 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz - EXCUSED
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; Economic Development and Public Safety Director, Dave Uhl; Recreation Director, Utility Director, Richard Weirich; Building Official, Gary Dahl and Human Resource Director, Sarah Karl via ZOOM were in attendance.

Supervisor VanWashenova declared there was quorum at 3:07 PM.

CHANGES TO THE AGENDA: Add Agenda item 12A, Proposed DPW Presentation; 14A, Closed Session under Open Meetings Act 8c and 8h and Agenda item 14B, Closed Session under Open Meetings Act 8d.

MOTION #23.268 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the September 19, 2023 agenda as amended. A voice vote was taken. Motion carried 6-0.

MOTION #23.269 – APPROVAL OF SEPTEMBER 19, 2023 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Rimel-Yes. Motion carried 6-0.

CONSENT AGENDA:

- a. September 12, 2023 –Regular Board Meeting Minutes
- b. Invoices Paid between September 13, 2023 to September 15, 2023
- c. Invoices to be Paid on September 19, 2023

PUBLIC COMMENT: None

MOTION #23.270 – PESTICIDE CERTIFICATION TRAINING CLASS – THOMAS MCCAMMON:

Motion made by Mr. Bryant; seconded by Mr. Carlton to approve Thomas McCammon attending Pesticide Certification Training Class at a cost not to exceed \$155.00. A roll call vote was taken. Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 6-0.

MOTION #23.271 – BIDS FOR SIDEWALK REPAIR – SENIOR CENTER: Motion made by Mr. Bryant;

seconded by Mr. Rimel to approve hiring low bidder Soave Landscaping to do sidewalk repairs at the Senior Center at a cost not to exceed \$13,158.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 6-0.

DISCUSSION – NEEDED ROAD REPAIRS: The Board discussed this item.

DISCUSSION – FRENCHTOWN’S LIQUOR LICENSE REQUEST: The Board discussed this item.

DISCUSSION – UPDATE ON NEW HOLLAND TRACTOR – RECREATION DEPARTMENT: The Board discussed this item.

PRESENTATION & DISCUSSION ON PROPOSED DEPARTMENT OF PUBLIC WORKS: Utility Director Weirich gave a presentation to the Board regarding a Proposed DPW.

MOTION #23.272 – PROPOSED DEPARTMENT OF PUBLIC WORKS: Motion made by Mr. Bryant; seconded by Mr. Collins to approve the DPW Proposed Plan and to proceed with the necessary next steps. A roll call vote was taken. Mr. Rimel-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #23.273 – CLOSED SESSION – OPEN MEETINGS ACT 8A: Motion made by Mr. Bryant; seconded by Mrs. Ellison to go into Closed Session under Open Meetings Act 8A per employee’s request to discuss employment contract and to include Township Attorney, Deputy Clerk, Human Resources Director via ZOOM, Fire Chief and Public Safety Director. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Bryant-Yes. Motion carried 6-0. This vote was taken at 5:03 pm.

MOTION #23.274 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 6-0. This vote was taken at 5:35 pm.

MOTION #23.275 – CLOSED SESSION – OPEN MEETINGS ACT 8C AND 8H: Motion made by Mr. Bryant; seconded by Mr. Carlton to go into Closed Session under Open Meetings Act 8c and 8h to discuss collective bargaining matters and correspondence from the Township Attorney and to include Township Attorney, Deputy Clerk, Public Safety Director and Human Resources Director via ZOOM. A roll call vote was taken. Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 6-0. This vote was taken at 5:42 pm.

MOTION #23.276 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 6-0. This vote was taken at 5:47 pm.

MOTION #23.277 – AUTHORIZE TOWNSHIP ATTORNEY: Motion made by Mr. Bryant; seconded by Mr. Carlton to authorize the Township Labor Attorney to proceed with the proposal in Township Attorney’s correspondence dated September 19, 2023. A roll call vote was taken. Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

MOTION #23.278 – CLOSED SESSION – OPEN MEETINGS ACT 8D: Motion made by Mr. Bryant; seconded by Mr. Carlton to go into Closed Session under Open Meetings Act 8d to discuss potential property purchase and to include Township Attorney, Deputy Clerk, Public Safety Director. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0. This vote was taken at 5:49 pm.

MOTION #23.279 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION

MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the minutes of Closed Session and to reconvene in open session. A voice vote was taken. Motion carried 6-0. This vote was taken at 6:34 pm.

MOTION #23.280 – AUTHORIZE TOWNSHIP ATTORNEY, CLERK AND ECONOMIC

DEVELOPMENT DIRECTOR: Motion made by Mr. Bryant; seconded by Mrs. Ellison to authorize the Township Attorney, Clerk and Economic Development Director to proceed as discussed in Closed Session. A roll call vote was taken. Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

PUBLIC COMMENT: None

MOTION #23.281 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the September 19, 2023 Board Workshop Meeting at 6:48 PM. A voice vote was taken. Motion carried 6-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk