

**ALAN (AL) VANWASHENOVA**

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**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

**CHRISTIAAN CARLTON**

**CHRIS COLLINS**

**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

**ASSESSING DEPARTMENT**

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**BOARD WORKSHOP MEETING MINUTES  
SEPTEMBER 20, 2022**

A Regular Meeting of the Frenchtown Charter Township Board was held on September 20, 2022 at 2:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel - EXCUSED
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Utility Director, Richard Weirich; Township Engineer, Mark Mathe; Fire Chief, Wendy Stevens; Economic/Public Safety Director, Dave Uhl; Building Official, Gary Dahl; Recreation Director, Phil Coyle and 6 other person was in attendance.

Supervisor VanWashenova declared there was quorum at 2:00 PM.

**CHANGES TO THE AGENDA:** Remove Agenda item #9 and to Add Agenda item #18, Closed Session under Open Meeting Act 8c to discuss Collective Bargaining.

**MOTION #22.267– AGENDA APPROVAL:** Motion made by Mr. Bryant; seconded by Mr. Collins to approve the September 20, 2022 agenda as amended. A voice vote was taken. Motion carried 6-0.

**MOTION #22.268 – APPROVAL OF SEPTEMBER 20, 2022 CONSENT AGENDA:** Motion made by Mrs. Ellison; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

**CONSENT AGENDA:**

- a. September 13, 2022 – Regular Board Meeting Minutes
- b. Invoices paid between September 14, 2022 to September 16, 2022
- c. Invoices to be Paid on September 20, 2022

**PUBLIC COMMENT:** Christian Horkey introduced himself and informed the Board that he is running for District Court Judge. A retired CNN railroad worker informed the Board that our State Representatives and the Board need to file a joint complaint with the Federal Railroad Association concerning Norfolk Southern blocking crossings.

**MOTION #22.269 – DISCUSSION – BIDS FOR DRYWALL REPAIR FOR LIBRARIES:** Motion made by Mr. Carlton; seconded by Mr. Klemz to approve contracting with Holister Drywall for repairs to Vivian and Bluebush Road libraries at a cost not to exceed \$5,275.00. A roll call vote was taken. Mr. Collins-Yes; Mr.

Carlton-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #22.270 – DISCUSSION – AGREEMENT WITH LAKE ERIE TRANSIT:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the changes proposed to and approve, the Lake Erie Transit Interlocal Agreement for 2023-2028 and to adopt the proposed Resolution. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #22.271 – DISCUSSION – NEW MUNICIPAL PROJECT ARCHITECT AND ENGINEERING CONTRACTS:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve contracting with the Mannik & Smith Group and James Jacobs Architect with final contract approvals from the Township Attorney and to have the Township Supervisor and Clerk execute the contracts. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes. Motion carried 6-0.

**DISCUSSION – POSSIBLE OPTIONS FOR RECREATION DEPARTMENT EVENTS:** The Board discussed this item.

**MOTION #22.272 – DISCUSSION – PROPOSED BS&A CLOUD PROPOSAL:** Motion made by Mr. Klemz; seconded by Mr. Bryant to proceed with the BS&A Cloud as proposed and to direct Rich Weirich to coordinate with Tech Experts at a cost not to exceed \$101,000.00. A roll call vote was taken. Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

**MOTION #22.273 – DISCUSSION – ACTUARIAL REPORT AND PROPOSED RESOLUTION:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Resolution Authorizing Amendment of 2022 Budget and Transfer of Certain Investment fund to MissionSquare Retirement (Formerly ICMA-RC) for Purpose of Funding Other Post Employment Benefits as proposed. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #22.274 – DISCUSSION – PURCHASING 2 TAHOES AND 1 FORD F350:** Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve purchasing 2 Tahoe's from Berger Chevrolet and a Ford F350 from Signature Ford through the MI-Deal program. A roll call vote was taken. Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 6-0.

**DISCUSSION – PROPOSED 2023 BUDGET REPORTS:** The Board discussed the Proposed 2023 Budgets for the Township, Fire and Water Departments.

**PUBLIC COMMENT:** None

**MOTION #22.275 – CLOSED SESSION UNDER OPEN MEETINGS ACT SECTION 8c:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to go into Closed Session under Open Meetings Act Section 8c and to include the Township Attorney, Deputy Clerk and Economic/Public Safety Director. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 6-0. This vote was taken at 3:18 PM.

**MOTION #22.276 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE REGULAR MEETING:** Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the Closed Session and approve the Closed session minutes. A voice vote was taken. Motion carried 6-0. This vote was taken at 4:08 PM.

**MOTION #22.277 – COLLECTIVE BARGAINING COMMITTEE:** Motion made by Mr. Collins; seconded by Mrs. Ellison to have Gary Klemz, Chris Collins, Al VanWashenova and Dave Uhl as the Collective Bargaining Committee members and to have Matt Rimel as the Alternate. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #22.278 – ORGANIZATIONAL CHART:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Organizational Chart as submitted. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #22.279 – OFFICE IMPROVEMENTS FOR DAVE UHL & GARY DAHL:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve office improvements for Dave Uhl and Gary Dahl at a cost not to exceed \$14,000.00. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes. Motion carried 6-0.

**MOTION #22.280 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to adjourn the September 20, 2022 Board Workshop Meeting at 4:31 PM. A voice vote was taken. Motion carried 6-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk: