



TEMPORARY COMMERCIAL SIGN APPLICATION

*Building Department
2744 Vivian Road
Monroe, MI 48162
(734) 242-5900*

Permit# _____

Site Address for Sign: _____ Parcel ID # _____

Property Owner's Name: _____ Phone# _____

Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Contractor Name: _____ Phone# _____

Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Name on Sign _____

****Sign Area:** _____ Sq. Ft. ****Sign Height:** _____ ****Permit Fee's:** \$55.00 + \$11.00 P/Review.

SECTION 25.06 TEMPORARY COMMERCIAL SIGNS

Property owners must receive a permit as described in this Article prior to the erection of any temporary commercial signs and must follow all applicable requirements as described below. Portable ground signs shall be considered temporary commercial signs under this section.

Section 25.06.1 Temporary commercial signs shall be permitted in the A, PS, L-E-M, C-1, C-2, C-3, OS, R-1-O, LM, and GM Districts, and non-residential PUDs.

Section 25.06.2 Each sign shall be placed outside only during the hours when the entrance is open to the general public and shall be stored indoors at all other times.

Section 25.06.3 Temporary signs shall be limited to a total of sixteen (16) square feet.

Section 25.06.4 Only one temporary sign is permitted per business at any given time.

Section 25.06.5 The sign must be within ten feet of a public entrance to a building.

Section 25.06.6 Signs must be kept indoors if more than two inches of snow are covering the sidewalk in front of the business.

Section 25.06.7 Each sign shall be placed in a manner which provides five feet of free passage for pedestrians and does not interfere with normal pedestrian or automobile traffic, including maintaining required clear corner vision.

Section 25.06.8 All sign frames shall be constructed of a weatherproof material and shall be kept in good repair.

Signature of Applicant

Signature of Property Owner

Approved _____

Denied _____

Plan Reviewer